



**AGENCY FORWARD  
SERVICE CONTRACT**

Forwarding your CV to recruitment agencies can be a very tiresome exercise during your Job Search! We at Gulfjobseeker.com provide a value added services, helping you to forward your resume to recruitment agents, who are specialized in various professions and industries in a cost effective and efficient manner.

**CLIENT DETAILS**

Name	_____	Mobile (Local)	_____
Target Post	_____	Phone (Intl)	_____
Email	_____	Expected Salary	_____
Visa Status	_____	Notice Period	_____

**Select Options**

	Distribution Location	Nos.		Distribution Location	Nos.
<input type="checkbox"/>	UAE based Recruiters		<input type="checkbox"/>	UK based Recruiters	
<input type="checkbox"/>	India based Recruiters		<input type="checkbox"/>	USA based Recruiters	
<input type="checkbox"/>	Gulf based Recruiters (Oman, Qatar, Bahrain, Kuwait & KSA)		<input type="checkbox"/>	Canada based Recruiters	
			<input type="checkbox"/>	Australia based Recruiters	

**Service Terms of Agency Forward**

- Service is only for e-mailing your resume to Recruiters and it will not give you back any kind of registration numbers or guaranteed job from Recruiters contacted in this service.
- Errors in content or subject or resume or selection of category are not the responsibility of FIMC.
- Information that is not supposed to be declared to Recruiters should not be submitted.
- Service fee should be paid in advance on non-refundable basis for internet and database usage cost.
- FIMC holds the undisputed right to stop the service or reject order at any given time without any prior notice.
- FIMC is not abided to disclose and will not disclose any internal contact information such as recruiter key contact names, email addresses or any other details related to distribution procedure or technical process details or any confidential information to protect its rights or privacy policy.
- All responses from recruiters will be diverted to your email address / phone numbers agreed on this contract.
- Service to be completed in 1 month from start date. Any delay/hold will not be entertained/fees will not be refunded.

*Yes, I have read the terms of this service and I sign hereby in acceptance of the service terms being well aware that job or response is not guaranteed in this service and fees paid is on non refundable basis.*

**Client Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Counselor Notes**

CV Writing Client  Yes  No      Passport Copy Received  Yes  No

Reg. No. : \_\_\_\_\_ File Code: \_\_\_\_\_ Receipt No : \_\_\_\_\_ Counselor: \_\_\_\_\_

Fees Paid : \_\_\_\_\_ Adv: \_\_\_\_\_ Bal: \_\_\_\_\_ Agreed Completion Date: \_\_\_\_\_

Notes:

\_\_\_\_\_

\_\_\_\_\_

Ticket No: \_\_\_\_\_ Received Date : \_\_\_\_\_ Client Confirmation Dt: \_\_\_\_\_

Schedule Dt: \_\_\_\_\_ Data File Forward Dt: \_\_\_\_\_ Outlook Contact Completed  Yes  No

Distribution Operator Sign: \_\_\_\_\_ Date : \_\_\_\_\_ Audited by: \_\_\_\_\_