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# OBJECTIVE

I intend to pursue a long-term career in an organized sector, where I could use my knowledge and skill to the best of my ability, and that would give an opportunity for me to be responsible, independent and goal oriented in my way of working and I intend to contribute to the company’s growth as well as to groom my personality to suit the challenging times ahead.

**PROFESSIONAL EXPERIENCE**

Organization: **DP World (World Security),** Dubai

Position : Administration

Period : May 2013 – Till Date

Total : 14 Months.

Organization: ***i5 Solutions Pvt Ltd,*** Bangalore**.**

Position : Customer Service Representive

Period : August 2010 – November 2012.

Total : Over 27 months.

Organization: ***Akash Homes,*** Bangalore**.**

Position : Fire & Safety Supervisor.

Period : August 2007 – December 2009

Total : 28 months.

### COMPUTER KNOWLEDGE

Operating Systems : DOS, Windows, GNU Linux, Ubuntu.

Hardware : Troubleshooting hardisks, RAM and other Components.

Office Packages : MS Office 2010, 2007, 2003, 2000, Open Office.Org.

Others : Web Services, Google Maps, Google Custom Search.

# PERSONAL SKILLS

Comprehensive problem solving abilities, ability to deal with people diplomatically.

**ABOUT MYSELF**

• Experienced in managing development teams

• Willingness to learn

• Hard working, responsible and trust worthy

• Excellent problem solving skills and a self starter

• Takes initiative and works independently or as part of a group

• Well organized and easily meets deadlines

• Fluent in languages like English, Hindi, Malayalam, Kannada and Tamil.

• As a fast learner, have good skills of taking responsibility with an open-minded & hard working nature.

#### ACADEMIC QUALIFICATION

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Class/Degree** | **Name of the** **Institute** | **University/ Board** | **Year of passing** | Percentage |
| **Diploma**  (IATA)  **Diploma**  **(**Fire & Safety  Engineering) | Institute of Air Travel Studies, Adoor.  St Mary’s Engineering Institute, Palai. | IATS  Indian Technical Education Council | 2010  2006 | 62 %  66% |
| **S.S.L.C** | New Baldwin Residential HS. | Board of Secondary Education, Karnataka. | 2005 | 49 % |
|  |  |  |  |  |

**PERSONAL PROFILE**

Date of birth : 13-05-1989

Sex : Male

Nationality : Indian

Marital status : Single

Languages Known : English, Hindi, Malayalam, Kannada, Tamil.

**AFFIRMATION**

All the information furnished above is true and correct. Any further details can be provided upon request.