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………………………………………………………………………………………………………………………**Career Objectives:**

Seeking a position in Marketing, where more than 1and half years of my experience will provide leadership and day-to-day management of the marketing functions, ensuring that these functions meet full legal requirements in each of the offices of the organization and strive for bottom-line results. Will be comfortable operating at an executive level and demonstrating ability to collaborate and build strong working relationships with other departments and with people at various levels of the organization.

**Work Experience:**

**Marketing Manager (01/01/2014 – 24/06/2014)**

**MASQATI DAIRY PRODUCTS**

Recruitment of new dealers and distributors in new areas. Reducing leakage, supporting distributors through branding – sign boards, painting, broachers and banners. New product launching date and pricing factors. Giving presentation to Asst GM, GM, PM, BM, Managing Director and Managing Patners.

**Marketing Manager (17/12/2012 – 22/12/2013)**

**K.M. Enterprises (India)**

Main tasks were to fulfill work in the Marketing Department such as doing market research, setting marketing strategies, promotions and advertisements, management of brand and giving assistance to sales.

**Accountant (01/06/2011—06/10/2012)**

**K.M. Enterprises (India)**

Maintain the books of accounts till finalization by every month end. Provide accurate financial information to Colleagues and Senior Managers. Identifying areas for cost cutting and improvement. Reconciliation of Bank and Intercompany Accounts. Departmental Training for the Staff as and when required. Maintain a contract file for statutory requirements. Coordinate with PRO and government authorities for the renewal of statutory documents such as Trade License by DTCM, Municipality approvals. Hyderabad, India.

**International Recruitment Officer (24/02/2010 –15/04/ 2011)**

**University of Nicosia (Cyprus) E.U.**

Recruiting prospective students by introducing various university programs, Guiding prospective students through the application & migration procedure for the attainment of visa entry, Assisting in the orientation program for international students, Counseled students to apply for their student visas & instruct them regarding the various regulations and obligations, a liaison between the students & the student Affairs Department. University of Nicosia (Cyprus) E.U.

**Accountant (08/09/2008 –22/02/2010)**

**Sofanet Trading Ltd (Cyprus) E.U.**

Preparation of Financial reports, budgets & re-projections to meet corporate & lender requirements, Review the company’s monthly reports, annual budgets, quarterly re-projections & annual escalation true-ups, Perform financial analysis & prepare/review credit control statements, Responsible for financial review & accounting & for accuracy of bank reconciliation, financial reports, budgets & re-projections, Keeping the company’s accounting book in line. Nicosia, (Cyprus) E.U.

**Academic Qualification**

* **MBA in Finance** (University of Nicosia), Nicosia, (**Cyprus**) **E.U.** 09/**2008--**14/04/**2011**
* **Bachelor in Hospitality Management** (College of Tourism and Hotel Management),

Nicosia, (**Cyprus**) **E.U.** 07/07/**2004-**10/06/**2008**

* **B.Com Computers** (Anwar -ul- Uloom Degree College, Hyderabad, AP, **India**).**2001-2004**

**Computer Skills**

* SPSS (Statistic software)
* Windows (Operating System)
* Microsoft Office Applications
* Word-processing
* Spread sheeting
* Internet Applications

**Additional Training**

Participated in the Business Simulation Event delivered by Allan Kiross and Linda Service from

Henley School of Business (University of Reading) held at University of Nicosia, (Cyprus) E.U.

22nd-24thMay, 2009.

Actively participated in the Seminars on Time & stress management, CV writing & Interview Techniques and self Confidence held at University Of Nicosia, (Cyprus) E.U.

**Awards**

Awarded 50% Scholarship for MBA by University of Nicosia.

**Personal Profile**

Date of birth : 27th October 1975

Marital Status : Single

Nationality : Indian

Language Skills : Fluent (English, Hindi and Urdu), Medium (Arabic and French).