**Gulfjobseeker.com CV No:** **8232**

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**PERSONAL BACKGROUND**

**Age : 28**

**Birth date : February 20, 1986**

**Sex : Male**

**Civil Status : Single**

**Height : 5’7”**

**Weight : 65 kg**

**EDUCATIONAL ATTAINMENT**

**College : AMA Computer Learning Center**

**Major : Computer System and Network Technology**

 **: (S.Y. 2004-2006)**

**WORKING EXPERIENCE**

* **Sales Assistant /Cashier (Customer Service Associate)**

 **Emirates National Oil Petroleum Company/Emirates Petroleum Product Company**

**Dubai, United Arab Emirates**

**Joining date: February 6, 2012-presently working**

**Job description:**

* **Greetings whenever customers enter the store**
* **Assisting the customer**
* **Offering promotions especially new items**
* **Merchandising- cleaning gondolas, arranging products using the planogram**
* **Handling customer complains guided by the Site in Charge**

**or Shift in Charge**

* **Taking inventory**
* **Cashiering (handling checks and cash)**
* **Handling training to trainees who are assigned in the site(station)**
* **Production Crew**

**Monde Nissin Corporation**

**Laguna Philippines**

**Joining date: May 2011 – October 2011**

* **Handling machine to use in packaging the biscuits**
* **Assuring that the biscuits product is free from contamination**
* **Setting aside of product from good to damaged**
* **Quality control check of the product**
* **Food Handler**

**Enchanted Kingdom (Retail Operation Department)**

**Joining date: September 12, 2010 – March 10, 2011**

**Laguna Philippines**

**Job description:**

* **Preparing food items for the guest**
* **Cashiering**
* **Daily Inventory (start and end of shift)**
* **Sales Associate ( Fresh Department )**

**Rustan Supercenter Incorporated (Rustan’s Fresh)**

**Rockwell Makati, Philippines**

**Joining date: February 26, 2010-July 25, 2010**

**Job description:**

* **Merchandising- cleaning the gondolas and arranging products**
* **Culling bad items from display**
* **Product ordering**
* **Receiving products from supplier**
* **Disposing bad order thru return invoice**
* **Arranging stockroom/maintaining cleanliness and orderliness**
* **Attending quarterly and annual stock take**
* **Doing the schedule of the store merchandiser**
* **Helping the manager maintaining the good flow of the store operation**
* **Stock Clerk**

**SM Mart Incorporated (SM Makati Department Store)**

**Ayala Makati, Philippines**

**Joining date: August 6, 2009- December 25, 2009**

**Job description:**

* **Providing the specific items requested from selling area**
* **Receiving stocks order and arranging to gondolas**
* **Monitoring items going to be disposed**
* **Giving new arrival items to selling area**
* **Cleanliness**
* **Attending weekly inventories**
* **Kitchen Crew (Fry Section)**

**Jollibee Foods Corporation**

**FTI Complex, Taguig City, Philippines**

**Joining date: February 16, 2008- July 16, 2008**

**Job Description:**

* **Assigned crew to cook fry items e.g chicken joy, french fries, etc..**
* **Assigned also as production controller inside the kitchen**
* **Followed the SOP’s on how to cook fry items to avoid food contamination and spoiling products**
* **Cleanliness of the kitchen station**
* **Daily inventory (end of shift)**
* **Providing customer satisfaction**
* **Production Operator**

**Continental Temic**

**Taguig City, Philippines**

**Joined date: September 9, 2006-February 18, 2007**

**Job description:**

* **Operating welding machine to continue the work in process products**
* **Load testing of the WIP products**
* **Scope test on the spring parts of the WIP products**

**TRAININGS & SEMINARS ATTENDED**

* **Managing Customer Service Training**

**EPPCO / ENOC Training Center Dubai, UAE**

**February 23, 2012**

* **Fire Fighting Training Program**

**Civil Defense Training Center-Al Awir by EPPCO EHS**

**May 10, 2012**

* **On the Job Training (Technical Support M.I.S Department)**

**TEAM Pacific Corporation, Taguig City, Philippines**

**November 15, 2005- February 24, 2006**

* **Finishing Course for Call Center Agent NC II**

**Esynergy International Incorporation, Makati City Philippines**

**March 16 2009-March 30, 2009**

* **Good Manufacturing Process and Food Safety Training**

**Max’s Corporate Quality Assurance Department**

**September 10, 2008**

**SKILLS & QUALIFICATIONS**

 **Computer literate, knowledgeable in MS Office Application, PC Troubleshooting, Operating System Installation, can work in minimum supervision, willing to be trained and determined.**