

**CURRICULUM VITAE**

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| **OBJECTIVE** | |
|  | Offering excellence in market strategy implementation, target meeting and ability to make independent judgments in a team fostered environment | |
| **PROFILE** | |
|  | * Demonstrate creativity, generates new and original ideas * Efficient and comprehensive approach to every task * Excellent organizational skills as well as planning project and time management expertise * Highly dependable, punctual and efficient * Expert in anticipating and responding to customer needs * Able to represent a company with a professional appearance and manner * Enjoy my work and consistently greet customers with smile | |
| **PROFESSIONAL EXPERIENCE** | |
|  | |  |  |  | | --- | --- | --- | |  | Company: **Landmark group , Dubai**  Position : VM and **Sales**  Duration : **May 2012 – Present**  Job Description   * Managed cash and payment systems in accordance with company procedures and policies * Prepared for promotional events and dismantling displays at the end of promotional periods * Came up with creative and artistic concepts for store displays * Maintained organized visually appealing and welcoming store environment * Devised implement and execute effective merchandizing strategies * Worked closely with the management and marketing team to increase sales   Company : **shoa treading**  Position : **Sales promoter**  Duration : **Jan 2009 – April. 2012**  Job Description   * Served customers at the sales counter * Offered face to face advice to customers on the stores products * Gives special attention to customer to fill their purchasing needs in a courteous and experienced manner. * Recommend, select and help locate the right merchandise * Talk in a way the customer can understand.   Company : **Mafi Mall , Addis Ababa**  Position : **sales**  Duration : **Aug. 2007 – Nov. 2008**  Job Description   * Welcomed and greeted customers. * Assist with all other office administrative duties. * Working in the best interest of both customer and company. * Keeping ahead of developments in customer service. * Keeping records of customer interactions and transactions. Extensive * Handled customer complaint in a calm manner | | | **EDUCATION / COURSES** | | |  | * Diploma, secretarial science and office management | | | **LANGUAGES** | | |  | |  | | --- | | * English | | * Amharic | | | | **COMPUTER SKILLS**     |  | | --- | | * MS excel, MS word, Power Point | |  | | | | **PERSONAL INFORMATION** | | |  | Date of Birth: 1989  Nationality : Ethiopian | | | **REFERENCE** | | |  | * Documents are available upon request | |   I hereby declare that the information furnished above is true and correct to the best of my knowledge. | |
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