**Gulfjobseeker.com CV No:** **610380**

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# Curriculum Vitae

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Objective To work with professionally managed Organisation/School wherein I would get sufficient opportunities to make significant contributions to the Organisation/School and thus grow up professionally and financially.

**WORK EXPERIENCE**

**28-May-06 to 13-May-07 Gandhinagar International Public School, Randheja Gandhinagar, Gujarat, India**

**Position** **English Teacher – Trained Graduate Teacher**

■ Conducted classes for CBSC board course with strict compliance of the deadlines with a successful result ratio of 95% pass.

■ Executed responsibilities of coordinator and assisted principal to organize various events etc.

■ Convenor for Annual Function where I was entrusted and executed responsibilities of scheduling speeches, award ceremony etc. effectively with deadlines.

■ Conducted classes of social Science (for secondary section) in the absence subject teacher.

**13-Apr-05 to 08-May-05 Kendriya Vidhyalaya, CBSC, Gandhinagar, Gujarat, India**

**Position** **TGT/PRT English Teacher**

■ Executed responsibilities entrusted by school management while the core area remains conducting classes for secondary standard students.

**05-Jul-04 to 31-Jan-05** **M B Patel secondary and Higher Secondary English Medium School, Gandhinagar, Gujarat, India**

**Position Post Graduate Teacher**

■ Executed other responsibilities entrusted by school management while the core area remains conducting classes for 10 plus (Intermediate) students.

■ Head of extra-curriculum activities.

**24-Jul-03 to 31-Apr-04 Jawahar Navyodaya Vidyalaya, CBSC School, Gandhinagar, Gujarat, India**

**Position** **Post Graduate Teacher**

■ Conducted classes for intermediate students.

■ Escorted students for competitions, events etc. to different locations/states successfully.

**15-July-01 to 15-Apr-02 Nanavati Pre-Primary School, Gandhinagar, Gujarat, India**

■ Conducted classes for primary students.

■ Incharge for deciding syllabus and split-up.

**July 15, 97 – apr 30, 99 Shri Jalaram Jyoti Education Trust, Gandhinagar, Gujarat, India**

**Position English Teacher - (Part Time)**

■ Conducted classes for Primary students

■ Reporting to School director on day to day activities, future classes and exams planning.

**Professional Qualification** 2003 Bachelor of Education

Sheth M N Contractor College, Baroda, Gujarat, India

**Academic Qualification** 2001 Master of Arts (English)

L D Arts College, Gujarat University, Ahmedabad, Gujarat, India.

**IT Skills** Well versed with MS Office, Excel, Power Point, Internet.

**LANGUAGES** English Fluent

Hindi Native

Gujarati Fluent

Marathi Fluent

**PERSONALITY TRAITS** Ambitious, confident, communicator and creative.

##### Personal

Date of Birth 28/12/1977

Nationality Indian

Marital Status Married

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