**CHAMUDI**

E-mail: chamudi.104835@2freemial.com

**Career objective**

Commencing as excellent personnel in a leading organization and use my talents to implements modest strategies to achieve its targets, devoting towards customer delightedness by creating competitive advantages while securing inside the organization.

**personal details**

**Date of Birth** : 11th January 1991

**Age** : 24

**Gender** : Female

**Civil Status** : Single

**School Attended** : Gothami Balika Vidyalaya, Cololmbo-10

**academic qualification**

* I have completed a Diploma in Information technology in Science Land **(SLIT)**

* I have followed a Business management course in British Colombia Computer Academy **(BCCA)**
* Passed G.C.E. Advanced level examination in 2009

 Economics S

 Business Studies S

 Accountancy S

 General English S

* Passed G.C.E. Ordinary level examination in 2006

 Buddhism A Social Studies C

 Mathematics B Health Science C

 English B Science S

 Commerce B Art S

 Sinhala C

**professional qualification**

* I have worked as a Student Bank Co-coordinator in School Peoples Bank branch (Peoples Bank suduwella branch)

**extra curriculer activities**

* A member of Sri Lanka youth association
* A member of school media circle
* A member of Campbell net ball association
* School senior House captain in 2006
* School net ball team captain in 2004, 2005 & 2006
* Have been a player of school hockey team, volley ball team & athletic team
* Worked as a Student Bank Co-coordinator in School Peoples Bank branch

**working experience**

**01 Designation Heavy Equipment Officer**

 **Company Keangnam Enterprises Limited,**

No. 815, E.W. Perera mawatha, Ethull Kotte, Sri Jayawardanapura, Sri Lanka.

 **Duration** 11thMay 2011 to date

**Job Description** I**.** Handling Keangnam Heavy Equipment

 Management System (Database Program)

II. Vehicle registration for all new or

 re-condition un-registered auto

 mobile vehicles, RMV duties Including

 Transfer ownership & Registration &

 cancellation etc.

III. Handling vehicle revenue license & vehicle

 Non-user certificates

IV. Purchasing & ordering vehicles and spare

 parts by locally & overseas.

V. Handling Motor, plant & machinery

 Insurance.

VI. Preparing reports and other

 correspondence to report local and

 overseas management.