Sheebasatish

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*Summary*

Bachelor in Ayurvedic Medicine & Surgery with 11 months of hospital management experience in Abu Dhabi

Strengths

* Leadership
* Communication
* Dedication
* Responsible & systematic work-style
* Team player

Interests

* Hospital management
* Insurance Administration
* Health services marketing

*Objective*

To create value in the responsibility assigned to me and to enhance my functional expertise to develop myself and myteam and exceed expectations.

*Work Experience*

**Patients Relations Coordinator**

NMC Speciality Hospital, Abu Dhabi. (Dec 08-Nov 09)

Responsibilities:

* Supervise a team of 8 staff members wrt to process adherence and performance management.
* Liaison with doctors for patient visit time optimisation
* Manage hospital’s VIP patient portfolio with respect to visit & appointment scheduling and follow-up.
* Ensure total customer satisfaction for VIP customers by ensuring expected service delivery
* Manage staff check-ups for NMC’s corporate customers from initiation to completion.

*Highlights***:**

* Proactively worked with hospital marketing dept to devise a new patient traffic flow management system.
* Attended JCI accreditation seminars
* Familiarized with current insurance and claim management.

**Consultant Physician**

Ashoka Orthopedic & Panchakarma Clinic,

Kannur, India (8 Months)

* Instructed & counseled patients about therapeutic regimens and panchakarma treatments.
* Participated in the production and development of ayurvedic medicines

*Intern*

P.V.A Ayurvedic Hospital and Nursing home ,kannur,india

(4 months)

* Delivered lectures to students from Holland, Brazil, UK, Switzerland & Spain on the principles of Ayurveda & therapeutic massage.

*Educational Qualifications*

**Bachelor in Ayurvedic Medicine & Surgery 2007** Rajiv Gandhi University of Health Science, Bangalore, India

*Projects/Presentations*

***Graduation Project***

* In depth study of *Hemidiscus Indicus*, (ascleipidecea– family) and producing an compilation on the same including the use of different parts of the drug in many of the commonly known diseases of the modern world

* Presented seminar on **post partum haemorrhage and its management** in college.

*Computer Skills*

Packages : Proficient in MS Office & Outlook,internet and e- mail applications

*Personal Details*

**Date of Birth**  : 01 March 1984

**Marital Status** : Married

**Languages known** : English, Hindi, Malayalam, Kannada

**Hobbies** : Reading, Music & Travelling