****Faisal

Faisal.13526@2freemail.com

**PROFESSIONAL SUMMARY / CAREER OBJECTIVE**

**Seeking a rewarding position within a progressive environment, involving high degree of responsibility, offering challenging assignments with will capitalize on my accumulated knowledge, skill and experience to provide an atmosphere for professional growth based on performance and accomplishments with matching monetary benefits.**

**PROFESSIONAL EXPERIENCE 2010-2014**

* Worked as a DATA ENTRY OPERATOR (CAU) in AL MASHREQ BANK, DUBAI UAE
* Worked as a POST DATE CHEQUES (PDC) in AL MASHREQ BANK, DUBAI
* Worked as a DATA ENTRY OPERATOR (IS) INFORMATION SECURITY
* In FIRST GULF BANK AJMAN
* Worked as a SALESMAN in GTEX for the period of 1 week in DUBAI.
* Worked in EPSOS CALL CENTRE for the period of 1 month in SHARJAH.
* Worked as a salesman and customer service in ELECTRONIC dept AL FAREED ELECT, SHARJAH (UAE)
* Worked as a DATA ENTRY OPERATOR in (Documentation) in DU Telecommunication, DUBAI(UAE)
* Worked as a BAR CODE SCANING and DOCUMENTATION in DU Telecommunication, DUBAI(UAE)
* Worked in ETISALAT call centre DUBAI (UAE).
* Worked in PASSTECH machines tools and oil services in SHARJAH FREE ZONE as a documentation, cheque clearance and as a delivery agent.
* **Currently working in salik as a customer representative in (DTS) Dubai toll system**

**PROJECTS & OTHER ACHIEVEMENTS**

Trophy:-

Trophy of Etisalat from Al Mashreq Bank for best performance

**PROFESSIONAL QUALIFICATIONS / UNIVERSITY ACTIVITIES**

**Bachelors in Business Administration,**

Preston University (session, 2010-2012)

**Higher Secondary School Certificate (General)**

FBISE, Islamabad (session, 2009)

Pakistan Islamia Higher Secondary School Sharjah. U.A.E

**Secondary School Certificate (General)**

FBISE, (session, 2007)

Pakistan Islamia Higher Secondary School Sharjah. U.A.E

**Certificate in MS-Office**

 (session, 2006)

**COMPUTERSKILLS**

* MS-Office
* Adobe Photoshop
* Operating Systems (Windows 98, Windows 2000, Windows XP)
* Post Processing skills
* Internet ,research
* social media marketing
* Movie Maker
* Windows Installation
* Windows Formatting
* Blogging online

**LANGUAGES**

* English
* Urdu
* Arabic

**PERSONAL PROFILE:-**

Date of Birth 21st Apr 1990.

Place of Birth Dubai, U.A.E.

Nationality Pakistani.

Visa Status visit visa

Marital Status Single.

**PROFESSIONALREFERENCES**

Reference will be on request