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Seeking assignments in Finance & Accounts, Planning & Budgeting, Auditing, Dispute Management and Revenue Assurance with an organisation of high repute, preferably in Mumbai & UAE

**ACCOUNTING, AUDITING, MIS, PROJECT MANAGEMENT, PLANNING, REVENUE ASSURANCE & ENHANCEMENT, FRAUD MANAGEMENT.**

**PROFILE & STRENGTHS / CAPABILITIES DEVELOPED OVER 11 plus YEARS**

|  |  |  |
| --- | --- | --- |
| Developing need based plans & strategy | Implementing Accounting & Financial System | Financial Modelling |
| Billing & Dispute Management | **Project Management** | **Preparation of Annual Budget** |
| Planning & Forecasting | **Revenue Assurance & Enhancement** | **Fraud Management** |
| Process stabilization & SOP preparation | **Operational Excellence** | **CSR Initiatives** |

**CAREER PROGRESSION**

**LANDMARK GROUP (KSA)**

**Corporate - Sr. Finance Manager**

**CIMA - UK**

***“Managerial level***

**ACCENTURE SERVICES PVT LTD**

***“DGM– Operations”***

**ETISALAT DB TELECOM PVT LTD**

***“Manager– Finance”***

**VODAFONE ESSAR SOUTH LTD.**

**Asst. Manager Finance**

**NATVARLAL VEPARI & CO.**

***“Manager - Audit”***

**CHARTERED ACCOUNTANT - ICAI**

MAHAVIR CONSTRUCTION

Asst. Accountant

**9 Months**

***Oct 2006***

***Jul 2007***

**2 Yrs. and 3 mths**

***Aug 2007***

***Nov 2009***

**1 Yr. and 2 mths**

***Nov 2009***

***Jan 2011***

**Jan 2013**

**6 months**

***Apr 2014***

***Present***

**3 yrs. and 3 Mths**

***Jan 2011***

***Apr 2014***

**3 years**

***Nov 2002***

***Nov 2005***

**DURATION:**

***From* :**

***To*  :**

**May 2006**

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**PROFILE SUMMARY**

* Over 11 years’ experience in Financial Planning, Consolidation of Accounts, Auditing, Billing Dispute & Fraud Management, Revenue Assurance & Project Management.
* Deft in developing & implementing need-based plans/strategies for maximizing profitability & revenue generation & realize organizational goals
* Competent in streamlining & improving existing systems / processes, envisioning new methodologies, future trends and driving development, direction and accomplishment
* Skills in analysing current credit data and financial statements of individuals or firms to determine degree of risk involved.
* Proficiency in formulating budgets and implementing systems/ procedures, formulating key reports to exercise financial control and enhance the overall efficiency of the organisation
* Ability to support and sustain a positive work environment that fosters team performance with strong communication and relationship management skills
* Ability to identify areas of improvement and optimising the spent with the increase in the efficiency of the process.

**CORE COMPETENCIES**

* Developing and implementing need-based plans/strategies for maximizing profitability & revenue generation & realize organizational goals
* Implementing accounting / financial systems with a view to ensure smooth accounting operations and facilitate internal financial control, receipts & ensuring timely payments
* Preparing annual budgets & ensuring effective mobilization of funds for effective accomplishment of organizational goals
* Managing revenue assurance functions entailing developing and implementing need-based plans/strategies for maximizing revenue generation
* Looking after timely & accurate processing of bills and detection of billing discrepancies to ensure zero level system errors

**ORGANISATIONAL EXPERIENCE**

**Since Apr’14: Landmark Group., as Sr. Finance Manager ( Corporate ) – Consolidation of Accounts, Centralisation of Procurement, SOP preparation, Insurance and Banks tie ups, Project Management & Planning & Budgeting.**

* Heading responsibility of Consolidation of Accounts.
* Leading Insurance and Bank tie ups across KSA.
* Process stabilization and SOP Creation.
* Special project Management – Stores Turn around Project.
* Centralization of Procurement – Achieved Annualized saving of $3.4 mn for FY 14 - 15.
* Handling MIS, Planning and Forecast.
* Working closely with IT team for automaton of various systems i.e. ERP, ORPOS.

**Jan’11 – Apr’14: Accenture Services Pvt. Ltd., as Deputy General Manager-Revenue Assurance, Billing, Dispute Management & Fraud Management**

**Role**:

* Developing efficiency of revenue assurance and fraud management area like arbitrage, traffic pumping, etc.
* Leading Operational Excellence programme for the deal.
* Working as a Project Manager for New projects.
* Manage overall Finance of the project.
* Part of a strategic team in identifying the potential business improvement areas.
* Handling:
  + Day-to-day operations of planning & budgeting
  + Team’s cross linkages ability development
  + Part of Strategic team to identify the new areas of improvement and value additions for clients.
* Rendering support in vendor lifecycle management, bill processing and dispute management
* Leading CSR programme for 6 deals in Accenture.

**Nov’09-Jan’11: Etisalat DB Telecom Pvt. Ltd., as Manager-Finance**

**Role:**

* Handled ILD business & FMS System
* Guided the functions of establishing credits
* Provided rating to vendors based on their financials and then assigned credit to international vendors
* Successfully led team involved in transitioning of various processes of revenue assurance

**Aug’07-Nov’09: Vodafone Essar South Ltd., as Assistant Manager-Revenue Assurance**

**Role:**

* Prepared MIS and managed Billing (National as well as International Carriers)
* Supervised the function of Credit Assignment to the International vendors
* Managed and monitored various type of reconciliation which was very critical in Telecom sector like CDR s, MOU, etc.
* Handled Reconciliation between Mediation v/s Billing System, Reconciliation between Switches v/s Billing
* Responsible for Credit Monitoring aspect with related to International Business
* Submitted monthly Revenue forecast & Budget report to the management

**PREVIOUS EXPERIENCE**

**Oct’06-Jul’07: Natvarlal Vepari & Co. (C.A. Firm), Mumbai as Manager**

**Nov’02-Nov’05: Mahavir Construction, Navi Mumbai as Assistant Accountant**

**EDUCATION**

2013 CIMA, UK-Passed Managerial Level

2006 CA from ICAI. Secured 52%

2001 B.Com. from University of Mumbai. Secured 72%

1999 XII from Mulund College Commerce, Mumbai, Maharashtra State Board of Secondary and Higher Secondary Education. Secured 69.83%

1997 X from SMPRS, Mumbai, Maharashtra State Board of Secondary and Higher Secondary Education. Secured 72%

**Additional Qualification:**

Diploma in Programming from Brain Point Institute of Computer Education and CMC, Mumbai

**ARTICLESHIP**

**Yagnesh Dani & Co., Chartered Accountants, Mumbai as Article Clerk**

**Responsibilities:**

* Conducted audits of automobile, software & private companies
* Prepared/maintained vouchers, journals, ledgers, trial balance, schedules, groupings, etc.
* Finalized year ending accounts entailing preparation of balance sheet, trial balance and P/L account, by complying with auditors’ report, MAOCARO Standards and Indian GAAP
* Evaluated sundry debtors & creditors, bank reconciliation statement, prepaid & o/s expenses, fixed assets & depreciation, investments, loans & advances, Income Tax & Wealth Tax provisions, purchase & Sales Tax,
* Participated in annual stock taking & its valuation

**EXTRACURRICULAR ACTIVITIES**

* Successfully secured:
  + 7 Scholarship Certificates in exams held by Maharashtra State at State Level
  + Secured 2nd price in Elocution Competition
* Proactively participated in various School Plays
* Received Man of the Match Award in Box-Cricket Tournament at Inter College Level

**PERSONAL DETAILS**

Date of Birth: 1st Jun’1981

Languages Known English, Hindi, Marathi, Gujarati and French