To: The Manager

Subject: Application for Post

I am pleased to submit my resume as reference of my brief background and work experiences.

Hoping for your kind consideration to my application and looking forward of personal interview in your convenient time

Thank you very much.

Danilo

Applicant

Danilo.128773@2freemail.com

Objective:

Seeking for a suitable position in your prestigious organization requiring a good human relations and interpersonal skills to enhance my abilities while gaining experiences.

 **Position Desire : BUS Driver for 34 setter/Light Bus and Car**

**Type Of Visa : Driver’s Visa/Residence**

**Personal Data**

Name : Danilo

Date of Birth : January 01, 1971

Civil Status : Married

Height : 5’5

Citizenship : Filipino

Issued : January 24, 2011

Expired : January 23, 2016

Place of issue : Dubai UAE

**Educational Background**

Primary School : Sofronio A. Cordovero

Year : 1977 to 1984

Secondary School : Roxas City School for Philippines Craftsmen

Year : 1984 to 1988

College : Lyceum of the Philippines

Year : 1993

Course : Mass Communication

**Employment Background**ASHLAR INDUSTRIAL CORPORATION
1991 to 1993 : Production Supervisor

SAUDI ROCK DEV’T CO. LTD

1994 to 1998 : Crane and Forklift Operator (Jeddah Saudi Arabia)

CARRARA MIDDLE EAST CO. LLC ( DUBAI)

2000 to 2007 : Fabricator

KUWAIT RECONSTRUCTION HOUSE (KRH) Dubai Branch

2007 to 2011 : Company Driver

**Tips**

With Valid UAE driving license

Issued : 2006

Expiry : 2016

Skills : Driver with 15 years experience

***Personal Qualities***

* Responsible
* Dependable and Hardworking
* Honest and Trustworthy
* Creative and open to new ideas and suggestion
* Friendly
* Excellent in Location

I hereby confirm that the above information is correct according to the best of my knowledge belief.