**JOVEN**

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| |  |  | | --- | --- | | **OBJECTIVE** | | | To obtain a position in the company where I can learn from and train at and apply my skills and abilities providing fulfilment to my personal goal and experiences In line with company’s vision. |  |  |  |  |  | | --- | --- | --- | | **PERSONAL DATA** | | | | Date of Birth: | | Oct 31, 1979 | | Gender: | | Male | | Civil Status: | | Married | | Height: | | 167.68 cm | | Weight: | | 72.73 kg | | Nationality: | | Filipino | | Religion: | | Catholic | | **WORK EXPERIENCE** | | | |  | | | | 1. | Position: | **PRODUCTION MANAGER - IN CHARGE** | | Duration: | July 2012 – June 2016 | | Company: | EL KHAYYAT RED BRICKS | | Company Industry: | Manufacturing / Production | | Location | Jizan , Kingdom Of Saudi Arabia | | Department: | Production | | Job Description: | * Supervision, scheduling, preparing for production of manufacturing products. * Makes sure each operation meets shipping dates according to customer orders. * Analyses production specifications and plant capacity data and performs mathematical calculations to determine manufacturing processes, tools, and human resource requirements. * Plans and schedules workflow for each department and operation according to previously established manufacturing sequences and lead times. * Determine the status of assigned projects expedites operations that delay schedules and alters schedules to meet unforeseen conditions. * Prepares production reports to monitor efficiency and productivity. * Monitors, analyses & reports performance and production schedule based on daily, monthly and quarterly. * Ensures all parties are fully cognizant of production status, & that work planning and execution objectives are integrated & communicated. * Schedules, expedites, & coordinates the delivery & movement of critical material, including material transfers & conditional material releases. Assist the department head in coming up and implementing incentive programs. | | 2. | Position: | **MECHANICAL SUPERVISOR ASSISTANT** | | Duration: | Dec 2011 - Jul 2012 | | Company: | EAGLE CEMENT CORPORATION | | Company Industry: | Manufacturing / Production | | Location; | CEMENT BASED: Bulacan, Philippines | | Department: | MAINTENANCE | | Job Description: | * Responsible for planning, directs coordinates, supervises and corrects the general conduct activities related to preventive and corrective maintenance of all plant mechanical equipment, machinery and related auxiliaries. * To ensure the least interference in production operations. * Formulates, develops, recommends or otherwise supervise and control implementation of approved policies, program plans system and procedures to govern all aspect of the mechanical main function. | | 3. | Position: | **MECHANICAL ENGINEER, SAFETY INSPECTOR** | | Duration: | Feb 2008 - Dec 2010 | | Company: | MISURATAH CEMENT TERMINAL FZC | | Company Industry: | Manufacturing / Production | | Location | MISURATAH FREE ZONE, MISURATAH , LIBYA | | Department: | MECHANICAL DEPT. | | Job Description: | * Responsible for repair and maintenance of packing plant equipment ensure that all operating machineries to good operating conditioned assist mechanics and welders for attending emergency and scheduled preventive Maintenance. * Prepare and submit daily accomplishment. * Report and recommends improvements for the operation. * Help in the preparation of hazard identification plan and ensure its strict implementation. * To make at least a quarterly appraisal of safety program and safety performance. * Inspect the daily worksite. Report and correct unsafe acts and conditions. * To be present during scheduled safety inspection by authorized Misuratah free port government agents and during regular health and safety committee meeting. * Check suitability and ensure sample provision of personal protective equipment for all employees. | | 4. | Position: | **SAFETY INSPECTOR** | | Duration: | Feb 2006 - Feb 2008 | | Company: | ABDULLA AHMAD DOSSARY.CO | | Company Industry: | Construction / Building / Engineering | | Location | AL-JUBAIL , KINGDOM OF SAUDI ARABIA | | Department: | ENGINEERING | | Job Description: | * Responsible for the safety of all personnel as well as all operating machineries and equipment, plans organized monitor and review results. * Orient the people thru toolbox regarding safety awareness and control thus minimize accidents. Do other duties that maybe assigned from time to time. * Preparation of daily work activities for manpower, equipment and materials priority per work schedule. * Responsible for the safety quality good performance and good working relationship to clients. * Responsible for all concreting works on roads, pavements, manholes and pipelines encasement. * Conduct daily and weekly safety toolbox meeting at work site * Responsible in checking safety warning devices and sign boards at all workable areas. * Submit daily and weekly accomplishment reports. | | 5. | Position: | **Safety Officer** | | Duration: | Jan 2005 - Dec 2006 | | Company: | CME TECHNOLOGY INCORPORATED | | Company Industry: | Construction / Building / Engineering | | Location | Taysan, Batangas, Philippines | | Department: | Safety Department | | Job Description: | * Responsible for the safety of all personnel as well as all Equipment and machineries used for dismantling and erection of civil and mechanical structures. * Plans organize and monitor and review results, performance and initiate corrective action as needed. As welding inspector do random check-up of work piece Remind welders for proper preparation of welding machineries. * Check welding joint blowholes and blurs and recommend Additional pass as needed. Do other duties that maybe assigned From time to time. * Conduct supervisory safety meetings, participate in weekly planning and ensure the strict implementation of all items discussed. * Conduct daily surveys of construction operations to ensure compliance with client/ government safety standards and regulations. Identify safety defects and initiate corrective measures by responsible supervision. * Implementation of the existing Company Safety Program and the Client’s Safety Rules and Regulations. * Monitoring of the implementation of the Project OH&S Plan. * Promotes OH&S by Induction, Training and Education, News Letter and other mean on Project Site. * Attend job progress meeting to update on the current and future plans for the project and to advise the project management on problems concerning accident prevention. |  |  |  |  | | --- | --- | --- | | **EDUCATION** | | | |  | **Highest Education** |  | | Education Level: | Bachelor's / College Degree |  | | Education Field: | Engineering(Mechanical) |  | | Course: | BACHELOR OF SCIENCE IN MECHANICAL ENGINEERING |  | | School/University: | NUEVA ECIJA UNIVERSITY OF SCIENCE AND TECHNOLOGY |  | | Location: | CABANATUAN CITY |  | | Date: | Jun 1997 - Mar 2002   |  | | --- | | **Second Highest Education** | | High School Diploma | |  | |  | | COLLEGE OF THE IMMACULATE CONCEPTION | | CABANATUAN CITY, PHILIPPINES | | Jun 1992 - Mar 1996 | |  |  |  |  |  |  | | --- | --- | --- | --- | |  | | | | |  |  |  |  | |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | | **SKILLS** | | | | |  | **Skill** | **Level of Proficiency** | **Remarks** | | 1 | COMPUTER ORIENTED | 3 - Average |  | | 2 | WELDING | 3 - Average | SMAW |  |  |  | | --- | --- | | **TRAININGS/SEMINARS** | | | **Date** | **Topic/Course Title** | | Jul 2, 2016- Jul 10, 2016 | CONSTRUCTION OCCUPATION SAFETY AND HEALTH SYNERQUEST MANAGEMENT CONSULTANCY SERVICES Inc. EAGLE CEMENT CORPORATION | | May 1, 2010- Jul 1, 2010 | WELDING WESTECH TRAINING CENTER TESDA PHILIPPINES |  |  |  |  |  | | --- | --- | --- | --- | | **LANGUAGES SPOKEN** | | | | |  | **Language** | **Proficiency Level** (5=Excellent; 1=Poor) |  | | 1. | ENGLISH | 4 |  | | 2. | ARABIC | 3 |  |  |  | | --- | | **REFERENCES** | | Available upon request. | |

I hereby certify that the above information are true and correct to the best of my knowledge and ability.