

**Ramon**

**Ramon.139150@2freemail.com**

**Objective**

*Seeking a rewarding career in a quality environment where my knowledge and experience can be shared and enriched through a right opportunity in order to excel myself as a good professional.*

**Work Experience**

**STI College San Fernando**

Oct 2014 to May 25, 2016

San Fernando Pampanga, Philippines

***Marketing Officer/ frontline admission officer***

Providing information

Giving advises and guidance to help students to make the right choices about their education or course they will take in the future

Dealing with a large number of students

Dealing with school principals, guidance counselors and teachers

Dealing with different types of students and parents

Working on field

Responsible in advertisement and sponsorship

Also serve as receptionist

Greeting visitors

Answering phone calls, inquiries and concerns

Doing competitors survey, presentation and target market

**Eats and Spirits Restaur**ant

May 2016 to Nov 2016

***Dining Staff***

Greet Costumers

 Take orders

 Serve food

 Maintain Cleanliness

 Assist costumers with concerns

**Sinukwan Training Center for the Art**

January 2010 to Present

***Staff***

Organizes and assisting in every events, performance and showcasing of talents through dances

Assesses and evaluates performances

**University of Assumption**

January 2012 to 2015

University of Assumption

San Fernando, Pampanga, Philippines

***Trainer & Choreographer***

Training potential dancers and members to condition their body to develop their Skills, Flexibility and Showmanship

Choreograph dances in the upcoming performances.

**Skills**

Computer literate, enthusiastic, quick to learn with good interpersonal and organizational skills and have a high sense of responsibility

**Education**

Tertiary

**Systems Plus College Foundation**

**Bachelor of Science in Secondary Education**

Major in MAPEH

Balibago, Angeles City, Philippines

2013-2014

Holy Angel University

Sto. Rosario, Angeles City, Philippines

**Bachelor of Science in Secondary Education**

**Major in MAPEH**

2009-2013

High School

Franciso G. Nepomuceno Memorial High School

Citi Center Pandan, Angeles City, Philippines

2005-2009

**Seminars and Participations:**

February 12, 2011 Seminar on Writing Learning Objectives

February 5-6, 2010 International Dance Exchange (NCCA)

 Sining Makipamuhay

“Dialogue and Culture Exchange among Contemporary Artist and Indigenous Communities”

Sept 19 to 24, 2015 Career adviser seminar for senior high school

**Personal Information**

Date of Birth : December 21, 1992

Civil Status : Single

Sex : Male

Height : 5’7 ft

Languages : English, Pampango, Tagalog

Skills : Driving, Dancing, Choreographing and Organizing Skills

 Marketing skills

Visa Status : Tourist Visa