Anjana

### PERSONAL DETAIL:

Anjana.140303@2freemail.com

Nationality: British

Driving Licence: Full UK

 driving licence

### PERSONAL SKILLS

Attention to detail

Time management

Problem solving

Good team player

**PROFESSIONAL SKILLS**

Fluent in different languages

Disciplined

Self-Motivated

Persuasiveness

Awareness of ethical issues

Practical methodical and accurate

Proven good judgement skills

Creativity

**PROFESSIONAL BODIES**

Member ofISTRUCTE & ICES

## PERSONAL SUMMARY

Possessing a strong ability to work on own initiative and taking responsibility for the development of others demonstrated by starting and developing the first Civil Engineering society at the University of Derby. A member of Institute of Structural Engineers (ISTRUCTE), Institute of Civil Engineers (ICE).

ACADEMIC QUALIFICATIONS

BEng Civil and Infrastructure Engineering – 1st Grade
*University of derby, UK 09/2012- 05/2015*
Diploma in Civil Engineering – 2:1
*Government Polytechnic Porbandar 2003 - 2006*
Higher Secondary Education - Pass
*Navyug Vidhalaya 2001 - 2003*

### KEY SKILLS AND COMPETENCIES

• Analysis of the structural behaviour of elements including concrete timber and steel beams, columns and walls, framed structures, retaining structures, assessment of deflection and other serviceability parameters.

• Experience of evaluating the properties and characteristics of Geotechnics in a variety of situations.

• Experience of evaluating the properties and characteristics of fluids in a variety of situations, open channels and under pressure.

### CAREER HISTORY

**Kelvin Power**

Civil & Structural design engineer 03/08/2015 – Present

**Duties**

• Producing calculations, drawings and RC details for Civil and Structural engineering works associated with all aspects of Civil Engineering and primary plant works required for the development of substations including structures, buildings, foundations and the like, in accordance with BS and EE standards.

• Utilising AutoCAD, Revit, Teds, CADs, Robot, MS Office and various calculations software.

• Liaising closely in house and externally with clients, clients ‘engineers, contractors, statutory bodies and the like and work to agreed delivery programs. Site visits also required.

### AREAS OF EXPERTISE

Auto CAD

Technical report writing

3D Max

Revit

Principles of British -

Standards and Euro Codes

CSCS card -2015

PTS- DCCR card -2015

### CAREER STATEMENT

*“Versatile and varied*

*working environments*

 *have challenged me to*

 *further my technical*

*and business skills*

*have made me*

 *a valued contributor*

 *to my employers.*

 *A strong professional*

*network has supported*

 *me to deliver projects*

*within time and cost*

 *parameters. My*

*skill at identifying*

 *clients’ needs and*

*managing expectations*

*is one of my strongest skills”*

**Total access**

Trainee Structural Inspector 01/06/2015 – 24/07/2015

**Duties**

• Trained as - Industrial Rope Access Trade Association- level 1, Personal track safety – AC & DCCR, Radiation Awareness, CITB health & safety awareness, First Aider.• Provide any reports update to the projects design managers and project managers including clients when needed.

• Review and understand all relevant Code requirements and referenced standards.

**WRK Designs**

AutoCAD & Revit Technician 21/03/2008 – 31/08/2012 (Full time),

 31/08/2012 - 31/05/2015 (Part time)

**Duties**• Producing CAD & Revit drawings in 2D & 3D for building projects.

• Report problems and deficiencies in the design and brief to an appropriate person.

• Maintain drawing and records throughout the duration of contracts.

• Ensure that drawings take full regard of health & safety requirements.

**Nidhi Construction Company**

Civil Engineer 10/12/2006 – 10/06/2007

**Duties**

• Responsible for site planning and design using 3D Studio max and

 AutoCAD

• Client interaction – Took ownership for resolving client queries.

• Proactively involved with design, assessment and management of

 construction from a whole life cycle perspective.

• Ensuring regulatory and judicial compliance of Regional and

 international standards were meant on every from design to handover.

• Setting out Project works in accordance with Drawings & Specification.

• Attending meetings and competently communicate with Clients,

 Contractors and major asset owners and stakeholders

**Tacon Infrastructure PVT LTD**

**Site supervisor 10/12/2004 – 30/05/2005**

• Maintained and managed the day to day business (I.e. Adhoc finances,
 management, administration, dealt general customer/suppliers queries).

• Responsible for site planning.

• Worked well within a team and alone to meet targets and deadlines.

### ACHIEVEMENT AND INTEREST

• Activities (Charity work and organising events).

• Sport (Gym, Yoga, Walking, Swimming).

• Drawing and being creative, Socialising, Reading, Music and Movies.

 REFRENCES: Available on request