**Maktabi**

Maktabi.147728@2freemail.com

Nationality: European

**CAREER OBJECTIVE**

To work as a Teacher, Admin or any suitable job related to schools and teaching, utilizing expertise in teaching, managing children's needs and imparting lessons. Eager to convert regular classroom lessons into an engaging instructional programs in order to nourish little minds.

**CAREER SUMMARY**

Admin and French Language teacher with over 3 years of classroom experience. Highly accomplished individual with strong commitment to developing innovative, creative, and fun learning environments. Team-oriented, attentive to detail, and organized, with a flair for establishing rapport with people from diverse backgrounds and cultures. Natural creative talent working ensuring a stimulating, interactive classroom in which children experience the joy of accomplishment

**• Classroom Evaluation • Educational Systems**

**• Implementation Strategies • Student Evaluation**

**• Integration of Subjects • Classroom Management**

**• Classroom Dynamics • Curriculum Evaluation**

**• Child Development • Supportive Counseling**

**• Lecture Techniques • Lesson Plans**

**EMPLOYMENT EXPERIENCE**

***Pre School Teacher 2015 to 2017***

Montessori House Brussels, Brussels, Belgium

• Provided a variety of materials and resources for children to explore, manipulate and use, both in learning activities and in imaginative play

• Organized and led activities designed to promote physical, mental and social development, such as games, arts and crafts, music, storytelling, and field trips

• Developed lesson plans to meet the individuals needs of the children; presented planned and implemented activities that developed self- esteem and social skills

• Prepared children for kindergarten by introducing concepts they will explore further in kindergarten and elementary school

• Planned and carried out a curriculum that targets different areas of child development, such as language, motor, and social skills

• Developed schedules and routines to ensure children have enough physical activity, rest, and playtime

**EDUCATION AND CREDENTIALS**

***Bachelors, Graduate Teacher Training 2014***

Ecole Pratique des Hautes Etudes, Brussels, Belgium - Completed full credits in Teacher training and related courses.

**ACHIEVEMENTS**

• Ecole Pratique des Hautes Etudes, Brussels, Belgium, 2017 - Awarded as Best Teacher in Montessori grade

**SPECIAL SKILLS**

***Computer & IT -*** Microsoft Office™ (Word™, Excel™ PowerPoint™)

Windows™

Adobe™

***Language -*** Arabic-Entry

English-Fluent

Dutch-Fluent

French-Fluent

**PROFESSIONAL REFERENCES**

Available upon request