Opportunities Looking For: **Junior Positions in FINANCE / ADMIN**

Career Objective:

To build a challenging and passionate career with reputed organizations where I can be a part of continual growth of the firm.

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**Professional Certification:**

**SAP** from GTEC Institute, India with **Grade A**

(SAP ERP Navigating SAP, SAP ERP User Tips and Tricks, SAP ERP Cross- Application Time Sheet, KA for Accounts Payable, KA for Accounts Receivable, KA for Management Accounting)

**Academic Credentials:**

**Masters of Commerce** from Bharatiar University, India with **79 %**

**Bachelor of Commerce** from Calicut University, India with **86 %**

**Computer, Language and Personal Skills:**

Computer Proficiency: MS Office, Internet Tools and other basic

Languages Known: English, Malayalam and Tamil

Personal Skills: Effective Listening, Team building, Enthusiastic to learn, Easy adaption of new circumstances

**Personal Data:**

Nationality: Indian



**BLESSY**

[**BLESSY.149336@2freemail.com**](mailto:BLESSY.149336@2freemail.com)

Present Address:

Ajman, UAE

Visa Status:

Husband’s Sponsorship

**Declaration:**

I hereby declare that the above stated information is correct and complete to the best of my knowledge.