**CURRICULUM VITAE**

**FOR**

**CAXTON**

[**CAXTON.149354@2freemail.com**](mailto:CAXTON.149354@2freemail.com)



**Background Summary**

* Flexible, initiative and willing to learn
* Good team member
* Self-disciplined, dedicated and good in time management and meeting targets
* Able to work under pressure and inspired by challenge
* Good command in English and Shona (Local Language)
* Proficient in MS Word, Excel, Power point and Internet
* Assertive, enthusiastic and possess vision and leadership abilities to work with and achieve results through others

**Ambition**

* An academically goal oriented individual who would like to see himself working for an organization that help him achieve and meet the organization’s and his own vision

**Academic and Professional Qualifications**

**Tertiary Education**

1. **British Council Connecting Classrooms Leadership Course**

**Institution:** British Council

**Period:** 2014-2014

1. **Executive Certificate in Project and Programme Results Based Monitoring and Evaluation**

**Institution:** University of Zimbabwe

**Period:** 2011-2012

1. **BSc (Honours) Environmental Science and Technology**:

**Period**: August 2004 – July 2008

**Institution**: Chinhoyi University of Technology

**Degree Class**: Upper Second Class (2.1)

**Secondary Education**

**Advanced Level**

Allan Wilson High School: (2002-2003)

3 Advanced level passes in Mathematics, Physics and Chemistry

**Ordinary Level**

Allan Wilson High School: (1998-2001)

9 Ordinary Level passes including Mathematics and English

**Working Experience and Previous Employment Record**

1. **Tashkent Ulugbek International School ( Uzbekistan)**

**Position:** Science and Math Teacher

**Curriculum:** British

**Subject Taught:** Math and Science

**Duration:** September 2015 to Present

1. **Ministry of Primary and Secondary Education**

**School:** Direct Contact Private School (Zimbabwe)

**Position**: Science Teacher and Campus Head

**Curriculum**: Cambridge

**Duties**

* Teaching Mathematics IGCSE syllabus 0580
* Teaching Environmental Management IGCSE and As Level syllabus 0680 and 8291 respectively
* Teaching Physics IGCSE syllabus 0625
* Development of exam Coaching Programme in preparation of June and November Cambridge Examination
* Student book inspection
* Lesson Observations
* Participation in the student and teacher disciplinary issues respectively
* Organising field trips
* Communicating with parents and carers over pupils' progress and participating in departmental meetings, parents' evenings and whole school training events
* Supervising and supporting the work of teachers
* Managing pupil behaviour in the classroom and on school premises, and applying appropriate and effective measures in cases of misbehaviour

Maintaining records of pupils' progress and development;

**Achievements**

* The Direct Contact School Teacher of the Year Award- Year 2013
* Teacher with 100% Award in IGCSE Environmental Management June Examinations – Year 2013
* Teacher with 100% Award in AS Level Environmental Management November Examinations and Physics IGCSE – Year 2013
* Two of my students attained the British Council Best in the World Learner Awards in Environmental Management AS Cambridge Examinations –Year 2014 and 2015 consecutively.

**COMMUNITY AND VOLUNTARY WORK**

* A member of**Friends of the Environment** that walked from Gweru to Harare (280km), planting a 1000 trees in each city. This was in line with efforts to restorevegetation in order to combat, mitigate and adapt to climate change.
* Conducted clean up campaigns in various cities with students and corporates

**Hobbies and Interests**

**Sports**

* Watching Soccer
* Reading Newspapers