|  |  |  |
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|  |  **CURRICULUM VITAE**  |  |

**Personal Information**

|  |  |
| --- | --- |
|  **Name**  **Marital Status**  |  **Mohammed** **Mohammed.161084@2freemail.com** **Married + 3** |

 **Date of Birth 10/07/1974**

 **Military status Exempted**

 **Nationality Egyptians**

 **Address Egypt - Cairo - Helwan**

**Academic Qualifications**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **From - To** | **Major Subjects** | **Faculty** | **Degrees** | **University / Institute** |
| **1993/1997** | **Business Administration** | **Commerce** | **Very good** | **Institute OF Hejaz**  |
| **2013/2015** | **Master of Human Resource** | **Commerce** | **Very good** | **University OF Ain -Shams**  |
| **2006/2008** | **Diploma Management of Hospitals** | **Commerce** | **Very good** | **University OF Ain -Shams**  |
| **2006/2008** | **Diploma development and Human Resources Planning** | **Commerce** | **Very good** | **University of Al – Azhar**  |

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| **Job Profile** |  |

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| --- | --- |
|  **Job Title**  **Place** |  **Human Resource Specialist**  **Mental Health Hospital in Helwan**  |

**Date of Job 2002 To Date.**

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|  |  |
|  **Arabic** **English****Personal skilles** |  **Native language** **Fluent, in speaking and in writing** |

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| --- | --- | --- | --- |
| **Place , Authority** | **Field** | **Course Description** | **Year** |
| **Helwan University** | **V.4** | **I.C.D.L** | **2008** |
| **Ministry of Health.** | **V.19** | **SPSS** | **2010** |
|  **Ain -Shams**   **University** | **450** | **TOEFL** | **2013** |

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**Professional Courses**

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| 1. **Ability to work in groups.**
 |
| 1. **Work efficiently under pressure.**
 |
| 1. **Supervising the development, implementation and identifying of the general plan for the human resources management.**
 |
| 1. **Attracting the Competencies from outside the organization.**
 |
| 1. **Different Abilities and skills development for all employees depending on the nature of his work through setting training plans (both inside and outside the organization)**
 |
| 1. **Preparation of reports on the performance of employees, and correcting of workers who are mistaken.**
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**Articles**