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|  | **CURRICULUM VITAE** |  |

**Personal Information**

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| **Name**  **Marital Status** | **Mohammed**  [**Mohammed.161084@2freemail.com**](mailto:Mohammed.161084@2freemail.com)  **Married + 3** |

**Date of Birth 10/07/1974**

**Military status Exempted**

**Nationality Egyptians**

**Address Egypt - Cairo - Helwan**

**Academic Qualifications**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **From - To** | **Major Subjects** | **Faculty** | **Degrees** | **University / Institute** |
| **1993/1997** | **Business Administration** | **Commerce** | **Very good** | **Institute OF Hejaz** |
| **2013/2015** | **Master of Human Resource** | **Commerce** | **Very good** | **University OF Ain -Shams** |
| **2006/2008** | **Diploma Management of Hospitals** | **Commerce** | **Very good** | **University OF Ain -Shams** |
| **2006/2008** | **Diploma development and Human Resources Planning** | **Commerce** | **Very good** | **University of Al – Azhar** |

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| **Job Profile** |  |

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| **Job Title**  **Place** | **Human Resource Specialist**  **Mental Health Hospital in Helwan** |

**Date of Job 2002 To Date.**

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| **Arabic**  **English**  **Personal skilles** | **Native language**  **Fluent, in speaking and in writing** |

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| **Place , Authority** | **Field** | **Course Description** | **Year** |
| **Helwan University** | **V.4** | **I.C.D.L** | **2008** |
| **Ministry of Health.** | **V.19** | **SPSS** | **2010** |
| **Ain -Shams**   **University** | **450** | **TOEFL** | **2013** |

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**Professional Courses**

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| 1. **Ability to work in groups.** |
| 1. **Work efficiently under pressure.** |
| 1. **Supervising the development, implementation and identifying of the general plan for the human resources management.** |
| 1. **Attracting the Competencies from outside the organization.** |
| 1. **Different Abilities and skills development for all employees depending on the nature of his work through setting training plans (both inside and outside the organization)** |
| 1. **Preparation of reports on the performance of employees, and correcting of workers who are mistaken.** |

**Articles**