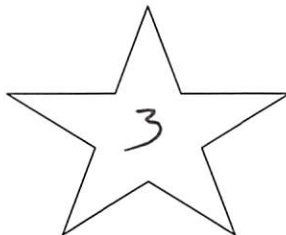
 <p>Gulfjobseeker.com Helping you to search best jobs & talent since 2002!</p>		Profile Score	
		APPLICATION FORM - NEW REGISTRATION			
		NOVEMBER-2014			
Recent Photograph		Date	19 11 2014	CV No	100434
Profession / Specialty		Sales and Marketing / Logistics			
Industry / Projects		Trading / FMCG			
Nationality		PAKISTANI	Place of Birth / City of Origin	LAHORE	
Gender		<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	Marital Status	MARRIED <input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Separated	
Religion		ISLAM	Birth date (DD-MON-YEAR)	20-01-1987	
Languages		Mother Tongue	URDU	Other Languages	ENGLISH, PUNJABI
Qualification		MBA (MARKETING)			
Gulf Experience		01 Years 0 Months	Total Experience	04 Years 06 Months	
Gulf Driving License		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Do you have own car?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Visa Validity Date		D 02 M 03 Y 2017	Visa Status	<input type="checkbox"/> Visit <input checked="" type="checkbox"/> Employment <input type="checkbox"/> Student <input type="checkbox"/> Dependent	
Employment Status		<input type="checkbox"/> Employed back in Home Country <input type="checkbox"/> Employed in Gulf <input checked="" type="checkbox"/> Job Less-Unemployed			
Last Salary Drawn		Cur 4000	Val AED	Last Salary Verified	<input type="checkbox"/> Offer Letter <input type="checkbox"/> Contract
Expected Salary		56500	Val AED	<input type="checkbox"/> Salary Increment Letter	<input type="checkbox"/> Pay Slip <input type="checkbox"/> Statement
How much notice period you will need to join new position? <input checked="" type="checkbox"/> Can Join Immediate <input type="checkbox"/> 1 Week <input type="checkbox"/> 1 Month <input type="checkbox"/> _____					
Do you have any kind of health condition which can hamper you to perform your duties? <input checked="" type="checkbox"/> Fit to work <input type="checkbox"/> Yes _____					
Do you have any kind of outstanding loans / finance / credit card facilities to repay? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes _____					
Do you have any kind of civil or criminal cases pending against you in any courts? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes _____					
What is the reason for your Job Search? Looking for Better opportunity-					
How many jobs you have applied so far? Countless			How many interview calls you have received so far? 03		
What is your talent? Describe in detail. I have experience of Sales and Marketing along with Procurement experience of 2.5 Years in my home Country. One Year experience of Logistics as Assistant manager Import & Export.					
PCL Certificate	Gulf Experience	1	High Academic Scores - Mark Sheet	1	Worked 2+ yrs with employer
Fitness Certificate	Gulf / Intl Driving License		Post Graduate & Above Education	1	Promoted in Previous Job
IT Literacy	Arabic Proficiency		On Job Training Certificates		Awards or Appreciation
			IELTS Proficiency		Experience Verified
Bonus Score	+ Gulf Score	1	+ Education Score	2	+ Experience Score
Based on documents verified by our HR Assistants the candidate has achieved total score points of					= Total Score
					3

(MBA MARKETING)**PROFESSIONAL EXPERIENCE:** 4 Yrs (Post Qualification)

CNI/

DOB: 26 Jan, 1987**CURRENT LOCATION:** Abu Dhabi, U.A.E.**CAREER OBJECTIVE**

I follow a professional approach in imparting my responsibilities. Hence, my interaction with customers, employees and vendors shall reflect the highest standards of ethical trust, teamwork, client focus and integrity that I shall profess.

I have experience of Supply chain management between the Mills Site and Vendors ensuring the smooth, continuous and timely supply of goods and services to the Mills. I have worked with one of the leading group of Pakistan in textile sector, which is NAGINA GROUP as Assistant Manager Procurement, where I was responsible for all the timely and smooth supply within the allocated budgeted amount by minimizing the cost incur.

EMPLOYMENT HISTORY**November 2013- Present**

VIP INTERNATIONAL FZE.
SAIF ZONE, Sharjah.

Assistant Manager Import Export

- **IMPORT EXPORT:**
 - Managing all the shipments for imports with the shipping lines.
 - Arranging all the documents for import of any particular shipment.
 - Making and arranging all the documents for exports of shipments (coo, fumigation, etc)
- **CUSTOMS:**
 - Handling all the SAIF ZONE Custom clearance for VIP INTERNATIONAL.
 - Preparation of all customs documents required to enter and exit from Saif Zone Sharjah.
- **ACCOUNTS:**
 - All the accounts with the shipping lines and company expenses.
 - Labors salary sheets/ Labors overtime and all other accounts relating to Labors.
 - Maintaining all the petty cash expenses and other expenses.
- **INVENTORY MANAGEMENT:**
 - Inventory control and management, along-with monitoring the daily production details.
 - Updating and checking the stock positions on daily basis.
 - Designing the proper combination for customers.
- **PRO**
 - Making and issuing the entire Visa's for new hiring.
 - Follow-up and making the cancelation for any visa/worker.
 - Looking after all the immigration matters for the company.

March 2011- September 2013

NAGINA GROUP

www.nagina.com

(Ellicot Spinning Mills LTD/ Prosperity Weaving Mills LTD)



CURRICULUM VITAE
NAGINA
G R O U P

Assistant Manager Procurement

- Implement sourcing strategies (*Import/Local*) to support corporate and divisional objectives, providing the company competitive advantage in the areas of materials, supplies, and services.
- Locate, analyze, and develop a consolidated supplier base to meet current and future commodity needs.
- Understand, track, and forecast the key cost drivers and market factors for assigned commodities.
- Preparation and monitoring the monthly budget for monthly purchase.
- Advise on long lead items; coordinate with quantity surveyors to ensure quantities indented are within the budget.
- Preparation and monitoring Purchase Orders.
- Assist in inventory control and monitor price escalations, follow-up for delivery within the required time, take corrective preventive actions as necessary.
- Manage the operation of the warehouse and directs the work of the warehouse staff.
- Monitor material quantities and storage locations.
- Coordinate material inventories and material issue documents.

December 2009 - December 2010

PEPSI CO. INTERNATIONAL (PVT) LTD

Marketing and xSales Operations as ADR (*Area Development Representative*)



- Focusing on the strategies designed by ADM for catching up the sales points.
- Creating maps of territories and sales teams' allocation as guided by Business Unit Manager.
- Preparation of Sales Analysis Report for each month's progress.
- Reaching the monthly defined target for capturing the market.

EDUCATIONAL QUALIFICATIONS:

FINAL YEAR PROJECT (2010) in MBA MKT.

Launched a new product in Pakistan, with a new company name, using various analyses, forecasting the break even point period, and making the proper marketing strategy for launch till profit generation.

MBA (<i>Marketing</i>) 2007-2010	PAKAIMS (<i>Institute of Management Sciences</i>) <i>Advertising & Customer Services, & Brand Management</i>	3.00 CGPA
B.COM 2005-2007	University of the Punjab (<i>Punjab College of Commerce</i>) <i>Financial & Cost Accounting, Economics</i>	1 st Div.
F.Sc (<i>Comp. Sciences</i>) 2003-2005	Garrison Science Degree College <i>Mathematics, Physics, Computer Science</i>	2 nd Div.
SSC (<i>Comp. Sciences</i>) 2003	Garrison Boys High School <i>Physics, Chemistry, Computer Science</i>	1 st Div.

I.T SKILLS:

-
- Microsoft Office
 - Windows Vista/ 7
 - Certified Linux (*Ubuntu*) User
 - Web Designing (*HTML, ASP*)
 - Diploma in Corel Draw 11, Flash MX.

INTERESTS & HOBBIES:

Computer Softwares, Internet Surfing, Swimming, Gymnasium, Hiking, Computer Games, Movies, Music.

REFERENCES:

Professional and personal references will be provided if required.