

	 Gulfjobseeker.com <i>Helping you to search best jobs & talent since 2002!</i> APPLICATION FORM - NEW REGISTRATION NOVEMBER-2014		Profile Score 
	Recent Photograph	Date <u>23 Nov. 2014</u>	CV No <u>101514</u>

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Profession / Specialty	<u>ACCOUNTING, FINANCE, INTERNAL AUDIT</u>
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Industry / Projects	<u>any Audit & Accountancy</u>
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Nationality	<u>PAKISTAN</u>	Place of Birth / City of Origin	<u>KARACHI PAKISTAN</u>
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Gender	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	Marital Status	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Separated
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Religion	<u>ISLAM-</u>	Birth date (DD-MON-YEAR)	<u>25 MARCH 1984</u>
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Languages	Mother Tongue <u>URDU</u>	Other Languages	<u>URDU HINDI ENGLISH</u>
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Qualification	<u>CA (Finalist)</u>	<u>ACCA (Skill Module)</u>
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Gulf Experience	<u>=</u> Years <u>03</u> Months	Total Experience	<u>6</u> Years <u>5</u> Months
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Gulf Driving License	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Do you have own car?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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Visa Validity Date	<u>D 17 M 12 Y 2014</u>	Visa Status	<input checked="" type="checkbox"/> Visit <input type="checkbox"/> Employment <input type="checkbox"/> Student <input type="checkbox"/> Dependent
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Employment Status	<input checked="" type="checkbox"/> Employed back in Home Country <input type="checkbox"/> Employed in Gulf <input type="checkbox"/> Job Less-Unemployed
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Last Salary Drawn	<u>PKR</u> <u>50,000</u>	Last Salary Verified	<input type="checkbox"/> Offer Letter <input type="checkbox"/> Contract
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Expected Salary	<u>AED</u> <u>8,000</u>	<input type="checkbox"/> Salary Increment Letter	<input type="checkbox"/> Pay Slip <input type="checkbox"/> Statement
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How much notice period you will need to join new position?	<input checked="" type="checkbox"/> Can Join Immediate <input type="checkbox"/> 1 Week <input type="checkbox"/> 1 Month <input type="checkbox"/> _____
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Do you have any kind of health condition which can hamper you to perform your duties?	<input checked="" type="checkbox"/> Fit to work <input type="checkbox"/> Yes _____
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Do you have any kind of outstanding loans / finance / credit card facilities to repay?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes _____
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Do you have any kind of civil or criminal cases pending against you in any courts?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes _____
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What is the reason for your Job Search?	<u>To seek career in Gulf Countries</u>
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How many jobs you have applied so far?	<u>over Hundred</u>	How many interview calls you have received so far?	<u>7</u>
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What is your talent? Describe in detail.	<u>I have vast experience in Accounting / Audit & Finance. worked for 6 years with Ernst & Young. Chartered accountant (Finalist) Can handle multiple tasks & IFRS awareness</u>
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PCL Certificate	Gulf Experience	High Academic Scores - Mark Sheet	<u>1</u>	Worked 2+ yrs with employer	<u>1</u>
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Fitness Certificate	Gulf / Intl Driving License	Post Graduate & Above Education	<input checked="" type="checkbox"/>	Promoted in Previous Job	<input type="checkbox"/>
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IT Literacy	Arabic Proficiency	On Job Training Certificates	<input checked="" type="checkbox"/>	Awards or Appreciation	<input type="checkbox"/>
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		IELTS Proficiency	<input type="checkbox"/>	Experience Verified	<u>1</u>
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Bonus Score	<u>0</u> + Gulf Score	<u>0</u> + Education Score	<u>!</u>	+ Experience Score	<u>2</u>
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Based on documents verified by our HR Assistants the candidate has achieved total score points of	= Total Score	<u>3</u>
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To Interview this candidate please contact Gulfjobseeker.com Office Phone No 04-3970978

MAJID KHAN



SYNOPSIS:

I have experience of **6 years** with _____ (a Big 4 firm) in *Assurance Advisory and Business Services (AABS)* department at its Karachi, Muscat and Kabul offices as an Audit Supervisor and currently working as **Manager internal Audit** in Sun Consulting Private Limited.

During my association with Ernst and Young I remain involved in statutory audit engagements and other assignments of most reputable financial and Non-Financial companies.

I am ACCA/CA finalist seeking career in finance or Internal Audit department. I am immediately available for joining and located in Dubai.

ACADEMICS:

<i>PARTICULARS</i>	<i>INSTITUTE</i>	<i>STATUS</i>
Chartered Accountancy	The Institute of Chartered Accountants of Pakistan (ICAP)	Finalist
ACCA – UK	Association of Chartered Certified Accountants (ACCA)	Skill Module
High School	Board of Intermediate Education Karachi	Passed
BSc (Hons) Applied Accounting	Oxford Brookes University Business School	Expected date of completion: July, 2015

EXPERIENCE:

_____ (Private) Ltd. (Manager Internal Audit) - MAR 2014 - TILL NOW

After leaving Ernst and Young I have joined Sun Consulting Private Limited, the largest immigration and business consultancy of Pakistan, as manager Internal Audit my major responsibilities were;

My Responsibilities:

- Perform internal audit of financial statements for their accuracy with underlying financial records and compliance with financial reporting framework.
- Analyze business risk and design and implement the internal controls to reduce the risk to an acceptable level.
- Review operational procedures to avoid noncompliance with latest development in regulations.

_____ (Audit Senior G-2) - APR 2008 – FEB 2014

I was part of and lead the teams through planning, execution, conclusion and reporting stages audit of Financial Statements and other varied special nature assignments including deputation to various client in Finance role.

External Audit:

As an Audit Supervisor I have handled external and internal audit of major clients, my core responsibilities were:

- To lead the team including liaising with other departments to ensure smooth completion of task.
- Detailed Review of Financial Statements and underlying accounting records for their compliance with the financial reporting framework applicable in Pakistan which includes compliance with IFRS, local corporate and Taxation laws and directives of regulatory authorities and overall analytical review.
- Review the control environment in accordance with, Guidance of Internal Control over financial reporting (ICFR) & COSO and Review compliance applicable regulatory requirements such as, corporate governance and BASEL and directives issued by Security and Exchange commission and Central Bank.
- Finalizing Deliverables including Financial Statements Audit report and Management letter

ASSIGNMENTS

I was deputed by Ernst & Young to various clients in Finance roles, following were my major posting;

Shell Pakistan Limited

- I had the responsibility to monitor FASTER (P&L) on monthly basis to ensure that all the entries are correctly booked and the impact has been taken accurately.
- GSAP implementation and in migration of data from SAP to GSAP.
- Daily analysis of stock movement and price variance to find out discrepancies.
- To clear the back log of intra group payments and to devise a policy for prevention in future.

L'Oreal Paris (Pvt) Ltd

- I have been involved in budget analysis and reporting variances to senior management.
- Aging analysis of Receivables and projections of payables, assisted in sales process including calculation of sales tax.
- Reconciliations of items in the financial statements.

Dalma Energy LLC Oman

- Lead the team in physical count and valuation of inventories in north Oman region and prepared the inventory register.
- Design flow of inventory and controls for documentation of issue of inventory and incorporation of inventory cost in cost of Job.

DHL Global Forwarding Private Limited

- Managing Intercompany remittances.
- Online overseas handling of bills and invoices.
- Monitor and preparation of list of outstanding liabilities and receivables at the end of each month
- Assist in preparation of end of the month position of liabilities and assets and Income statements.
- Prepare bank reconciliation statements at the end of each month
- Preparation of receivables and payables control accounts reconciliations and aged debtors analysis and Oversee and reconcile petty cash expenses with petty cash book.

SECONDMENTS:

I have given the opportunity of secondment in EY Muscat and EY Kabul, which gave me experience of working in diversified environment.

ERNST & YOUNG MUSCAT - JAN 2013 – APR 2013

In EY Muscat I was involved in statutory audits and Agreed upon Procedures of various financial and non-financial Companies, major clients includes Dalma Energy LLC – Oman, Daewoo Shipping and Marine Engg., Al Rajhi for Development LLC, Aeco Development LLC, Travel City, and State bank Of India – Muscat branch.

My Responsibilities

- Plan and perform audit in accordance with the EY global Audit Methodology using EY audit tools.
- Verification of Financial statements, accounting records and underlying evidences
- Review of Financial statements for their presentation of true and fair view in accordance with IFRS.

ERNST & YOUNG KABUL - JUN 2014 – SEPT 2014

Served Ernst & Young Kabul office as an Audit Supervisor, Involved in audit and advisory assignments for development Projects under most reputable organization in Development sector such as; US- AID, Dutch Committee for Afghanistan, Ministry of Public Health (MoPH) Afghanistan

My Responsibilities

- Plan audit of projects funded by US-AID in accordance with US-GAAP and US-AID Guidelines.
- Prepared detailed consolidated Audit report of 60 projects under US-AID implemented by sub-recipient on format issued by US-AID and MoPH.
- Lead the team in and performing audit procedures over financial statements.

PERSONAL INFORMATION		IT PROFICIENCY	TRAINING & DEVELOPMENT
Marital Status	Single	<ul style="list-style-type: none">▪ Completed 90-hour Course of Computer Practical Training (CCPT) recommended by the Institute of Chartered Accountants of Pakistan▪ User-interface knowledge of Auto Banker II, H Plus and Bank Sys, SAP, Oracle.▪ Proficient in Microsoft Office applications, particularly MS Word, MS Excel and MS PowerPoint.▪ On hand practical experience of using E&Y audit softwares.	Atended various trainings on Audit Methofologies and developments in IFRS ISA and local laws. EY Audit Seniors' Staff Course in 2011
Date of Birth	March 25, 1984		
Language Proficiency	English Urdu		
Nationality	Pakistani		
Gender	Male		