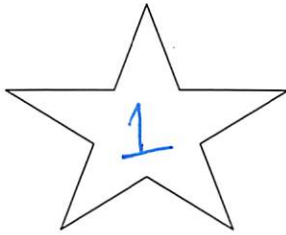
 Gulfjobseeker.com <i>Helping you to search best jobs & talent since 2002!</i> APPLICATION FORM - NEW REGISTRATION NOVEMBER-2014		Profile Score 	
Recent Photograph		Date <u>10/11/2014</u>	CV No <u>97026</u>		
Profession / Specialty		<u>HR ASSISTANT / SALES EXECUTIVE</u>			
Industry / Projects					
Nationality	<u>INDIAN</u>	Place of Birth / City of Origin	<u>MANGALORE</u>		
Gender	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	Marital Status	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Separated		
Religion	<u>MUSLIM</u>	Birth date (DD-MON-YEAR)	<u>09-03-1992</u>		
Languages	Mother Tongue <u>MALAYALAM</u>	Other Languages <u>ENGLISH, HINDI, KANNADA, MALAYALAM</u>			
Qualification	<u>DEGREE</u>				
Gulf Experience	<u>0</u> Years <u>0</u> Months	Total Experience	<u>1</u> Years <u>6</u> Months		
Gulf Driving License	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Do you have own car?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Visa Validity Date	<u>D 11 M 12 Y 2014</u>	Visa Status	<input checked="" type="checkbox"/> Visit <input type="checkbox"/> Employment <input type="checkbox"/> Student <input type="checkbox"/> Dependent		
Employment Status	<input checked="" type="checkbox"/> Employed back in Home Country <input type="checkbox"/> Employed in Gulf <input type="checkbox"/> Job Less-Unemployed				
Last Salary Drawn	<u>INR</u> <u>18,000</u>	Last Salary Verified	<input type="checkbox"/> Offer Letter <input type="checkbox"/> Contract		
Expected Salary	<u>AED</u> <u>3500-4000</u>	Salary Increment Letter	<input type="checkbox"/> Pay Slip <input type="checkbox"/> Statement		
How much notice period you will need to join new position? <input checked="" type="checkbox"/> Can Join Immediate <input type="checkbox"/> 1 Week <input type="checkbox"/> 1 Month <input type="checkbox"/> <u>IMMEDIATE</u>					
Do you have any kind of health condition which can hamper you to perform your duties? <input checked="" type="checkbox"/> Fit to work <input type="checkbox"/> Yes <input type="checkbox"/> No <u>FIT TO WORK</u>					
Do you have any kind of outstanding loans / finance / credit card facilities to repay? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <u>NO</u>					
Do you have any kind of civil or criminal cases pending against you in any courts? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <u>NO</u>					
What is the reason for your Job Search? <u>I WANT TO WORK IN GULF</u>					
How many jobs you have applied so far?			How many interview calls you have received so far? <u>1</u>		
What is your talent? Describe in detail. <u>I am a quick learner I can fit in any atmosphere, I am ready to do any work, willing to learn in new technologies.</u>					
PCL Certificate	Gulf Experience	High Academic Scores - Mark Sheet	<u>1</u>	Worked 2+ yrs with employer	
Fitness Certificate	Gulf / Intl Driving License	Post Graduate & Above Education		Promoted in Previous Job	
IT Literacy	Arabic Proficiency	On Job Training Certificates		Awards or Appreciation	
		IELTS Proficiency		Experience Verified	
Bonus Score	+ Gulf Score	+ Education Score		+ Experience Score	
Based on documents verified by our HR Assistants the candidate has achieved total score points of					= Total Score <u>1</u>



Objective:

To foster a progressive working relationship where experience, innovation and skills will work together to ensure maximisation of economics and achievement of the goals of the company, thus leading to excellence and mutual benefit in a competitive business environment.

Strengths:

- Competitive spirit, ambitious, hardworking and committed to work.
- Ability to work well under pressure and against deadlines.
- Good analytical, organizational and communicational skills.
- Quick Learner and willing to learn new technologies thereby master new skills.

Work Experience:

2013 - 2014	<p>Mangalore, India.</p> <p>Duration: June 2013 to Oct 2014.</p> <p>Job Role :</p> <ul style="list-style-type: none">• Sales – Bringing new customers, handling customer service, enquiries, quotations and accounts,• Important documents distributed among the people involved.• Documents reviewed for accuracy before they are given to the recipients.• Document management and providing system reports• Managing and handling all commercial, technical documents of the company.• Distributing documents, ensuring accuracy of all documentation.• Ensuring regulatory procedures and changes are followed.
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Academic Qualification:

2010-13 **Bachelors of Human Resource Management.**
SDM College (Mangalore University).
Mangalore, India.

Computer Skills:

Operating System : Windows 95, 2000, XP & Vista
Office Application : Microsoft Office Suite 2003 & 2007

Personal Information:

Nationality : Indian
Date of Birth : 09/03/1992
Gender : Male
Religion : Islam
Marital Status : Single
Languages known : English, Hindi, Kannada, Malayalam

Passport Details:

Issue Date : 04/01/2012
Expiry Date : 04/01/2022
Visa Status : Visit
Place of issue : Bangalore

I solemnly declare that the above said information is true and correct to the best of my knowledge and belief

Date :

Place :