



APPLICATION FORM - NEW REGISTRATION



NOVEMBER-2014

Recent Photograph	Date // /	NOV / 2011	4 CV NO 97320			î	
Profession / Specialty CUSTOMER SERVICE							
Industry / Projects	7.00 2.73 2.1 7.00	ENTER.					
Nationality	INDIAN		Place of Birth / City of Origi	Mum	MUMBAT		
Gender	Male - Female		Marital Status		□ Single Married □ Separated		
Religion	MUSLIM		Birth date (DD-MON-YEAR)	11- J	11- JULY-1985		
Languages	Mother Tongue MINDI		Other Languages ENGLISH.				
Qualification	1154						
Gulf Experience	O Years O Months		Total Experience	1	7 Years 2 Months		
Gulf Driving License	□ Yes ☑No		Do you have own car?	□ Yes 🔽	□ Yes No		
Visa Validity Date	D30 M 11	Y 2014	Visa Status ♥ isit □ Employment □ Student □ Dependent				
Employment Status	Employed back in Home Country 🗆 Employed in Gulf 🖂 Job Less-Unemployed						
Last Salary Drawn	Currency TNR Value 17000		Last Salary Verified	□ Offer Lett	cer Contract		
Expected Salary	Currency AED	Value 4000	□ Salary Increment Letter	□ Pay Slip	□Statemer	nt	
How much notice perio	d you will need to	join new position	? Can Join Immediate 🗆	1 Week 🗆 1 Ma	onth 🗆		
Do you have any kind o	f health condition	which can hampe	er you to perform your dutie	s Fit to wor	k 🗆 Yes		
Do you have any kind o	f outstanding loan	s / finance / credi	t card facilities to repay?🗹	No 🗆 Yes			
Do you have any kind or	f civil or criminal c	ases pending agai	inst you in any courts?	o 🗆 Yes		***************************************	
What is the reason for y	our Job Search?	FAMIL	y RESPONSIB	II+TY.			
How many jobs you hav	ve applied so far?	NONE	How many interview ca		ceived so far? No	SNE	
What is your talent? De	scribe in detail.	14 15 0					
A TEAM WO	RKER. L	1 AR MALI GR	VTall bull.	. I watite	multitasking		
- 17	hility to i	ntenant w	KING GUY as	ne of peo	ple.		
PCL Certificate	Gulf Experience		Academic Scores - Mark Sheet	1	Worked 2+ yrs with employer		
Fitness Certificate	Gulf / Intl Driving License Post		Graduate & Above Education	Promoted in	Promoted in Previous Job		
IT Literacy	Arabic Proficiency On J		ob Training Certificates	Awards or A	Awards or Appreciation		
,	IELTS		S Proficiency	Experience	Experience Verified		
Bonus Score	+ Gulf Score + Edu		ucation Score) + Experier	+ Experience Score		
Based on documents verified by our HR Assistants the candidate has achieved total score points of				of = Total S	= Total Score		



Objective

Seeking a challenging position in a growth oriented organization to contribute towards organizational success and where my customer relations experience can be fully utilized to improve customer satisfaction."

Synopsis

Hardworking, energetic and result oriented professional with 6 years of experience in FINANCIAL INSTITUTION and CUSTOMER SERVICE. Highly ethical, trustworthy and multitasking with an ability to interact with a wide range of people.

Aircel Limited MIDC, Andheri

Job Profile: Relationship Manager (Oct 12 till Date)

- Key account management of the major accounts, exploring customized solutions for corporate clients as per the current market.
- Responsible for the monthly revenue and collections.
- Planning Implementing and execution of business efforts as per client's requirement.
- Retentions of customers by designing special retention plans.
- Working closely with the marketing team for different and unique solutions for the customers.
- Responsible for leading the sales team for direct sales, cross sale, up sale and promotion of our new launched products to HNI.
- Ensure top class service delivery to clients to be in line with the best in the industry & Assist in resolving service hurdles to create a delight situation for customers
- Any suspicious issues to be immediately reported to the concern team
- Forward process suggestion to back end & provisioning team

For internal use only

- Highlights network related issues faced by customers to Network Team & to get it resolved
- Co-ordinate with Finance Team in introducing various discount schemes to improve payment collections before due date

IBM Daksh Mind Space, Malad

Job Profile: Customer Service Executive (March 2008 until July 2012)

- Opening new account and on-boarding new Customers.
- Verifying customer details and quick check of documents submitted by the customer.
- To resolve any query related to Bank or Bank's Product.
- Adherence quality to "ZERO" errors
- Floor management and ensuring 100% On Job Certification

Head Start Marketing Services Pvt Ltd Mumbai

Job Profile: Telemarketing Sales Representative (Sept 06 to Feb 08)

- Identifying Customer financial Requirements.
- Maintaining Customers data and regularly out calling the customers.
- Providing Personal loan to the customers against their Credit Cards.
- Achieving Target for Sales & Quality.

Training and Seminars Attended

- > Telephone Etiquette Feb. 2009
- ➤ Quality Management and Risk Compliance Seminar Feb. 24, 2011

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Educational Qualification

Higher Secondary Certificate (HSC) - 2005-2006 Secondary School Certificate (SSC) - 2002-2003

Personal Details:

Date of Birth : 11th July 1985.

Marital Status : Married. Nationality : Indian.

Languages Known: English, Hindi, and Marathi.

Date:-

Place:- Mumbai

(Signature)