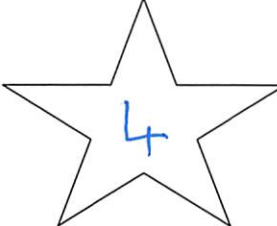
 Gulfjobseeker.com <i>Helping you to search best jobs & talent since 2002!</i> APPLICATION FORM - NEW REGISTRATION NOVEMBER-2014		Profile Score 			
Recent Photograph		Date <u>17/11/2014</u>		CV No <u>99522</u>			
Profession / Specialty		<u>SAP CONSULTANT, ACCOUNTS</u>					
Industry / Projects		<u>FINANCE</u>					
Nationality		<u>INDIAN</u>		Place of Birth / City of Origin <u>ANDHRA PRADESH</u>			
Gender		<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		Marital Status <input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Separated			
Religion		<u>HINDU</u>		Birth date (DD-MON-YEAR) <u>02-09-1982</u>			
Languages		Mother Tongue <u>MALAYALAM</u>		Other Languages <u>ENGLISH, HINDI</u>			
Qualification		<u>MBA (GENERAL)</u>					
Gulf Experience		<u>6</u> Years <u>6</u> Months		Total Experience <u>7</u> Years <u>6</u> Months			
Gulf Driving License		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Do you have own car? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Visa Validity Date		<u>D 10 M JAN Y 2015</u>		Visa Status <input checked="" type="checkbox"/> Visit <input type="checkbox"/> Employment <input type="checkbox"/> Student <input type="checkbox"/> Dependent			
Employment Status		<input type="checkbox"/> Employed back in Home Country <input type="checkbox"/> Employed in Gulf <input checked="" type="checkbox"/> Job Less-Unemployed					
Last Salary Drawn		Currency <u>RIYAL</u>	Value <u>6000</u>	Last Salary Verified <input type="checkbox"/> Offer Letter <input type="checkbox"/> Contract			
Expected Salary		Currency <u>DIRHAMS</u>	Value <u>10,000</u>	<input type="checkbox"/> Salary Increment Letter <input type="checkbox"/> Pay Slip <input type="checkbox"/> Statement			
How much notice period you will need to join new position? <input checked="" type="checkbox"/> Can Join Immediate <input type="checkbox"/> 1 Week <input type="checkbox"/> 1 Month <input type="checkbox"/>							
Do you have any kind of health condition which can hamper you to perform your duties? <input checked="" type="checkbox"/> Fit to work <input type="checkbox"/> Yes <input type="checkbox"/>							
Do you have any kind of outstanding loans / finance / credit card facilities to repay? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/>							
Do you have any kind of civil or criminal cases pending against you in any courts? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/>							
What is the reason for your Job Search?							
How many jobs you have applied so far? <u>10 to 15</u>			How many interview calls you have received so far? <u>NIL</u>				
What is your talent? Describe in detail. <u>SAP FICO Consultant (Specialize in General Ledger, A/c's Payable and A/c receivable), talented, urge to learn new.</u>							
PCL Certificate		Gulf Experience	<u>1</u>	High Academic Scores - Mark Sheet	<u>1</u>	Worked 2+ yrs with employer	<u>1</u>
Fitness Certificate		Gulf / Intl Driving License		Post Graduate & Above Education	<u>1</u>	Promoted in Previous Job	
IT Literacy		Arabic Proficiency		On Job Training Certificates		Awards or Appreciation	
				IELTS Proficiency		Experience Verified	
Bonus Score		+ Gulf Score	<u>1</u>	+ Education Score	<u>2</u>	+ Experience Score	<u>1</u>
Based on documents verified by our HR Assistants the candidate has achieved total score points of							Total Score <u>4</u>



PROFESSIONAL SUMMARY:

- ❖ MBA(General) & Bachelor of Commerce with over 7 Years of experience, which includes 3+ Years of experience as a SAP FI/CO Consultant, 1 Year of experience as Manager Customer Support & around 1 Year of experience as End user in Escalation.
- ❖ An effective communicator with presentation, interpersonal & leadership skills.

CAREER RECITAL

- ❖ Exposure as Accountant and Admin assistant in Profile _____, from Mar'2014 to Sep'2014 (Qatar)
- ❖ Worked as Manager Customer Support in Dezire Media Concepts Pvt Ltd from May' 2012 to Feb' 2013 (Cochin)
- ❖ Experience as Senior Process Associate in Allied Insurance Services Pvt Ltd from Mar'2011 to Apr'2012 (England)
- ❖ Worked as a SAP FICO Consultant in IBM Limited from Jan' 2008 to 2010 on contract (Bengaluru)
- ❖ Worked as a End User in Escalation desk in Idea Mobile communication from Jan' 2005 to Jun' 2006 (Cochin)

Mar'14 – Sep'14

Accountant and admin assistant, Profile

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Roles & Responsibilities:

- ❖ Managing the accounts of the company
- ❖ Handling the administration activity in the company
- ❖ Preparing the monthly and annual profit and loss accounts of the company
- ❖ Handling customers file

May'12 – Feb'13 Manager Customer Support , Dezire Media Concepts Pvt Ltd (Cochin)

Roles & Responsibilities:

- ❖ Coordinating with different related departments to ensure smooth running of the centre
- ❖ Designing and successful closure of tourism packages by managing sales and operations teams.
- ❖ Generation of leads and managing customer relations through meetings with top Hotel officials across South Kerala.
- ❖ Managing customer interactions by handling front-desk and customer complaints
- ❖ Ratifying performance reports thus helping understand current standings of centre
- ❖ Managing the daily cash requirement of the company
- ❖ Help centre attain financial targets

Mar'11 – Apr'12 Senior Process Analyst, Allied Insurance Services Pvt Ltd (England)

Role & Responsibilities:

- ❖ Identifying the policyholder and preparing the report
- ❖ Drafting the letter with the help of different insurance companies such as Bupa, Aviva, Metlife etc.
- ❖ Handling customers file (Personal details)
- ❖ Updating policy holders about new policies and offers

Jan'08 – Dec'10 SAP FI/CO Consultant, IBM Ltd (Bengaluru)

Project 1 - Rollout & Support, Client – Pratham Group, Jan'08 – Mar'09

Roles & Responsibilities:

- ❖ Analyzing and providing solutions on the trouble tickets raised by client.
- ❖ Rollout and support the client in the areas of GL, AR and AP.
- ❖ Involve in resolving high, medium & low priority Production issues related to FI
- ❖ Proactively discuss critical issues with business users for timely resolution.
- ❖ Prepare end user documentation/ training material.
- ❖ Providing assistance to end users in month end and year end activities.
- ❖ Attended KT sessions & update knowledge with new issues.

- ❖ Prepare LSMW for Master records uploading as a part of roll out project cut over.

Project 2 – Implementation & Post Go-Live Support, Client – Nilkamal, Apr'09 – Dec'10

Role & Responsibilities:

- ❖ Customization of FI organization structure like company code, chart of accounts, fiscal year variant, posting period variant, field status variant, and account groups. Define the tolerances for employees.
- ❖ Define document types, number ranges and Define Layouts for document display.
- ❖ Customization of account groups for AP and AR, Define number ranges for vendor and customer groups, assignments of number ranges for account groups, define tolerance groups for AP and AR. Settings for down payments in AP and AR.
- ❖ Define House Banks, Creation of Check Lots, Customization for terms of payment and Automatic Payment Program. Settings for configuration of dunning areas.
- ❖ Define Chart of depreciation, account determination, screen layout rules, asset classes, Depreciation keys, Assignment of accounts for automatic postings.
- ❖ Assisted the team in preparing the documentation and provided Go-Live, Post implementation support.
- ❖ Involved in Integration Testing, Unit Testing.

Jan'05 – May'06

End User (Escalation Desk), Idea Mobile Communication(Cochin)

Role & Responsibilities:

- ❖ Resolving the complaints with in TAT/SLA.
- ❖ Leading and assisting a team pertaining to Quality and closure of complaints and requests.
- ❖ Auditing of customer calls for ensuring quality standards.
- ❖ Ratifying performance reports

ACADEMIC CREDENTIALS

- ❖ MBA (General) from University of Wales, England (2012)
- ❖ Bachelor of Commerce from Mahatma Gandhi University (2004)

COMPUTER PROFICIENCY

- ❖ ERP Packages : SAP R/3 FI/CO, Remedy and Service Now

- ❖ Operating System : Windows XP, and Windows 2007.
- ❖ Packages : MS-Office & Excel

Personal Vitae:

----- : -----, Rampur, India
Date of birth : 02.09.1982
Nationality : India
Languages : British English, Hindi and Malayalam
Marital Status : Married