**Gulfjobseeker.com CV No:** **1047240**

**Mobile** +971505905010cvdatabase[@]gulfjobseeker.com

To contact this candidate use this link

<http://www.gulfjobseeker.com/feedback/contactjs.php>

**Personal concise:**

***I am an MBA graduate in Human Resources with 5 years of work experience in India as a Lecturer in Economics and a leader of self help group for women’s welfare.***

*My extensive academic qualifications and professional experience in both educational and NGO facets has facilitated me with excellent skills in communications, hospitality, manpower & resources management.*

*Any challenging role where I can utilize my expertise, learn new things and with a career enhancement opportunity would be of my interest.*

**Academics & Technical skills:**

* **MBA, Human Resources**

University of Madras, India

* **M.Phil, Economics**

Pachaiyappa’s College, India

* **M.A., Economics**

Ethiraj College, Chennai, India

* **B.A., Economics**

Meenakshi College, Chennai, India

* **Proficient in MS Office and all end user applications**

**Career History:**

**Company :** **Dhanapalan College, Chennai, India**

**Period :** June, 2010 to April, 2012

**Capacity :** Lecturer

**Department :** Commerce

**Reporting :** Head of the Department

**Company :** **Meenakshi College for Women, Chennai, India**

**Period :** June, 2007 to April, 2010

**Capacity :** Lecturer

**Department :** Economics

**Reporting :** Head of the Department

**Responsibilities:**

* Teaching four class hours, daily
* Develop teaching materials and facilitating lecture
* Provision assignments and exams
* Motivate and support development of learning skills for below average students
* Demonstrate and develop critical thinking and leadership skills in students
* Initiate and conduct special programs contributing to the enhancement of university’s objectives
* Continual monitoring and assessment of students progress
* Administration duties as required

**Service to community and women’s welfare**

**Organization : Mathe Arpanam, Chennai, India**

**Period :** 2007 to 2013

**Purpose :** NGO – Self help group for the development of women

**Capacity :** Team Leader (group of 20 members)

**Services:**

* Provide training in finance utilization and encourage saving
* Communicate and coordinate between members and various banks and financial institutions for procurement of loans for self employment
* Finance distribution and follow-up for EMI
* Counseling for individuals to enhance their life style
* Maintain financial records, account statements and submit monthly reports to the Head of NGO

**Personal details:**

Date of Birth: 21st December, 1984

Nationality: Indian

Marital status: Married

Linguistic skills: English, Tamil and Malayalam

Immigration status: On Husband Sponsorship