**Gulfjobseeker.com CV No:** **1105380**

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**OBJECTIVE:** To enhance my knowledge and gain experience from my field of expertise.

**POSITIONS DESIRED:** Electronics Engineer

Communications Engineer

Telecomms Engineer

Computer Encoder

Manufacturing Engineer

Product Engineer

Office Staff

Production Staff / Worker

Service Engineer

Technical Staff

Technical Support Representative

Sales Engineer

**JOB EXPERIENCE:**

**Hitachi Mechatronics Philippines**

Olongapo City

Logistics Engineer

January 8, 2013 – November 5, 2013

* Monitors the status of materials needed by the production lines.
* Checks and updates the records of the database to ensure that raw materials needed by the production lines are monitored and secured.
* Coordinates with the suppliers on the status of deliveries and to update the status of each item.
* Monitors the daily update made by the warehouse personnel and update the Planning Personnels on the status.
* coordinates with the Product and Materials Engineer regarding the specifications of the components and materials to be purchased.

**NICERA Philippines**

Olongapo City

Production Supervisor /Production Group Leader

March 21, 2011- June 14, 2012

Job Description:

* Oversees the performance of whole Production Line.
* Monitors and Ensures that raw materials are converted to Finished Goods.
* Troubleshoots and Conducts Daily Maintenance to machines when needed.
* Conducts Corrective and Preventive Actions on substandard processes.
* Makes shifting schedules & monthly production reports on a monthly basis.
* Closing of Job Orders.
* Reports any abnormalities encountered within the production Area.
* Makes necessary decisions on manpower allocations.
* Ensures that the standard processes are consistenly been applied.
* Endorses the overall performance of Production line to next Shifting Schedule.
* Makes necessary Adjustments on changes in plans.

***Warehouse in Charge on Nightshift***

* In charge of warehouse staffs during Nightshift which includes receiving and approval of deliveries.
* Monitors the expiration dates of the chemicals stored and ensure that the warehouse personnels conduct the FIFO system.
* Checks the proper placement of raw materials according to their coding numbers and monitors the proper stacking.

**UBX Subic Bay Corporation**

Olongapo City

Service Engineer / Technical Specialist

January 19, March 19, 2011

Job Description:

* Checks and Troubleshoots Photocopier and Networking concerns from day to day basis.
* Assists Sales Personnel in Demonstrating the product to potential customers.
* Delivers consumables and conduct meter readings to Rental Accounts.
* Updates the status of Machine in Field and makes necessary reports.
* Conducts and refurbishes used machine if needed.
* Collects and conducts billing to Rental Accounts.
* Assists the Stock Custodian on purchase of spare parts and Consumables.

**Sales Engineer**

* In charge of selling new accounts.
* Makes sure that customer will be satisfied according to their requirements and needs.
* Coordinates with the head office in terms of payment terms and approval of such purchase since the product will come directly from them.
* Visits the existing accounts and make sure that consumables are closely monitored.
* Directly reports to the Branch Manager for the accomplishments and status of the client.
* Coordinates with the Service Engineer in charge for any complaints and suggestions.

**EPLDT Ventus**

Manila

Technical Support Representative (Smartbro Account)

Job Description:

* Assists customers on internet troubleshooting
* Checks billing concerns including inquiries
* Connect and disconnect concerns to Network Operations Center if possible.

**Jollibee Foods Corporation**

Parañaque City

Service Crew

Job Description:

* Maintains good quality and provides better service.
* Ensures that all output has been made on time and with zero pending.
* Assists the Manager on Reports and Creation of Time Schedule.
* Checking of Personnel Attendance.

**EDUCATIONAL BACKGROUND:**

**College:** UNIVERSITY OF PERPETUAL HELP SYSTEM-DALTA

Bachelor of Science in Electronics and Communications Engineering

June 2003-April 2007

MAPUA INSTITUTE OF TECHNOLOGY

Bachelor of Science in Environmental & Sanitary Engineering

June 2000-December 2002

**PERSONAL DATA:**

Birthdate: February 7, 1983

Height: 5’8”

Civil Status: Single

Language Spoken: Tagalog/English/Cebuano

**SKILLS:**

* Knowledgeable in MS OFFICE and Windows Applications
* Internet literate
* Electronic Troubleshooting
* Networking
* Driving Skills
* **CIVIL SERVICE PROFESSIONAL ELIGIBLE**
* Fast Learner