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07 OCTOBER 2013

Dear Sir/Madam,

I am a highly qualified Dentist interested in your esteemed, having graduated from Manipal University in September 2009. I have been in constant and varied practice since then adding up to Four Year’s experience excluding internship.

My training enables me to triage patients, conduct patient interview and history taking, conduct dental screening, propose diagnosis and make treatment plans. My clinical experience has included working with paediatric, adult and elderly patients primarily focused on pain alleviation and restore function, endodontic - root canal, post and core treatments, prosthodontics-designed and fit appliances bridges, dentures, space maintainers, cosmetic dentistry-smile designing and bleaching.

My work experience includes:

1. **Worked independently at the Urban Community Development Centre (U.C.D.C)** – May 2011 till September 2013.
2. **Worked Independently at Divine Medical and Dental Centre** – November 2010 till April 2011.
3. **Multispecialty Dental Clinic** – November 2009 till 0ctober 2010.

A positive exchange always leaves a patient with a positive impression is what I believe in. The prospect of working in your organization has created in me an enthusiasm to learn and develop myself, while I fulfill responsibilities of the job, I am being considered for. I will utilize my knowledge and experience towards a challenging career in a growth oriented organization where professionalism is recognized and appreciated.

Yours Respectfully,

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Objectives:   
Ambitious qualified dentist with excellent interpersonal skills, initiative, responsible keen to secure a position with a dynamic and progressive dental practice which would help me in improving my knowledge, skills, abilities and henceforth use them to the fullest for the success of this hospital.  
Vision statement: Overall, a stellar character with a keen sense of participation who accepts a challenge.

**DENTIST**

Summary of Qualifications:

1. Successfully completed DHA licensing exam in the FIRST attempt.
2. 2013: Certificate awarded by NEWYORK University College of Dentistry and Smile Care.
3. 2004 – 2009: MANIPAL COLLEGE OF DENTAL SCIENCES, MANGALORE-BACHELOR DEGREE OF DENTAL SURGERY (BDS) - *Fellow of the Academy of General Education, Manipal and Registered in the Dental Council of India, Karnataka.*

Clinical Training:

1. August 2008-August 2009 COMPLETED ROTARY INTERNSHIP.
2. Attended CDE program on “NORMAL RADIOGRAPHIC ANATOMICAL LANDMARKS’.
3. Certificate obtained for “SURGICAL PRESENTATION ON IMPLANTS, TREATMENT OF PERIO POCKETS AND PERI-IMPLANTITIS.

Manipal Dental Hospital, Manipal University Hospital, Mangalore:

* Completed assigned quota of clinical requirement to be completed over a two year period which included all aspects of preventive and restorative Dentistry.
* Attended CDE program on MEDICALLY COMPROMISED DENTAL PATIENT and CPR organized by Oral medicine and Radiology department, Manipal.

1. 2001 – 2002: INDIAN PUBLIC SCHOOL, SALMIYA, KUWAIT - *Achieved Higher Secondary School Certificate, Class 12.*
2. 2000 – 2001: CARMEL SCHOOL, KUWAIT - *Achieved Secondary School Certificate,   
   Class 10.*

Education:

* 2004 – 2009: Manipal College of Dental Sciences, Mangalore-bachelor Degree of Dental Surgery (BDS) - August 2008 - August 2009 Completed Rotary Internship
* 2001 – 2002: Indian Public School, Salmiya, Kuwait –   
  Class 12.
* 2000 – 2001: Carmel School, Kuwait – Class 10.

Organizational Skills:

1. Managing appointments and treatment for own set of patients.
2. Experienced at working to deadlines and following exact procedures.

Communication & Interpersonal:

1. Developed good teamwork skills through working as part of a small tutorial team in university for three years.
2. Excellent Patient care skills through Clinical practice and other Hospital related employment.

Computer Skills:

1. Competent users of Microsoft word, Excel, Access and Power Point.
2. Also proficient in use of Internet, Email and Work Related Databases.

Interest and achievements:

1. Active participant in the school and college extracurricular activities like dance, drama and fashion shows.
2. Event organizer in all intercollegiate functions, ardent sports players in basketball, throw ball, track events.

Personal Information  
 Date of Birth: 24 October, 1985   
 Sex: Female  
 Marital Status: Single  
 Place of Birth: Kuwait   
 Languages: English, Hindi, Konkani and Arabic.

Career Synopsys

1. **Worked independently at the Urban Community Development Centre (U.C.D.C)** – May 2011 till September 2013
2. **Worked Independently at Divine Medical and Dental Centre** – November 2010 till April 2011
3. **Multispecialty Dental Clinic** – November 2009 till 0ctober 2010

Professional Background

1. Worked **Independently at the Urban Community Development Centre (U.C.D.C)**Period: May 2011till September 2013.   
   An NGO which houses all medical facilities for the past 15years for the development of the community.
2. Worked **Independently at Divine Medical and Dental Centre**.  
   Location: Margoa, Lotulim, Goa, India  
   Period: November 2010 till April 2011
3. Worked with **Dr. Ashish Gandhi** in his **Multispecialty Dental Clinic**.  
   Location: Andheri West, 4 Bungalows, Mumbai, India  
   Period: November 2009 till 0ctober 2010

Treatment I can do:

1. Restorations: (class 1 – class 6).
2. Root Canal Treatment - Single sitting root canal (when permissible) using Protaper, Hero

shaper, Sybronendo Systems.

1. Tooth Extraction including Impactions.
2. Denture Fabrication Partial and Complete.
3. Crown Cuttings & Fixations (Ceramic, Porcelain, Jacket Crown, And Full Metal Crown).
4. Oral Prophylaxis-Subgingival and Supragingival.
5. Teeth Bleaching-Opalescence, Pola.
6. Pedodontic Treatments, etc
7. Composite Fillings - Anterior & Posterior Fillings, Midline Diastema Closure, composites-3M ESPE, KERR
8. Ceramic Veneers and Laminates
9. Full Mouth Rehabilitation
10. Smile Designing. (Course done by international Indian Dental Congress affiliated by New York University) with patient case portfolio.

***Total work experience of 3 years and 10 months Excluding Internship. Complete work experience 4 years and 10 months.***