**Gulfjobseeker.com CV No:** **1197324**

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**CURRICULUM VITAE**

## CAREER OBJECTIVE

To reflect loyalty and commitment towards organization’s goal as well as to climb the corporate ladder and reach my professional height.

## PROFESSIONAL QUALIFICATION

* **MASTER OF BUSINESS ADMINISTRATION (M.B.A) - HR (Pursuing)**

Alagappa University, Karaikudi (2012 on wards)

* **MASTER OF PHILOSOPHY,(M.Phil) – Computer Science**

Alagappa University, Karaikudi (2007-2008)

* **MASTER OF SCIENCE,(M.Sc.) – Computer Science**

Madurai Kamaraj University, Maduari. (2004 -2006)

* **BACHELOUR OF SCIENCE,(B.Sc.) – Computer Science**

Madurai Kamaraj University, Maduari. (2000 -2003)

## HISTORY OF EXPERIENCE

**I Employer Name :** Syed Hameedha Arts and Science College

Kilakarai, Ramanathapuram, Tamilnadu, India.

**Designation** : Head / in charge in Computer Science Department

**Duration** : June 2008 to June 2010

**Duties and Responsibilities**

* Provide direction to the lecturers to strengthen their teaching ability to increase the percentage of results.
* Work with other department HODs to support and develop student development opportunities.
* Develop best practices to achieve department goals on regular basis.
* Ensure that all staffs follow department policies and procedures.
* Analyze any department related issues and provide immediate resolutions.
* Organize trainings to improve technical skills of final year students for their future development.
* Actively served on a variety of Collage committees and task forces focused on curriculum development, textbook review, fundraising and anti-bullying efforts.
* Established positive relationships with students, parents, fellow teachers and Collage administrators/staff.
* Prepared daily and monthly reports to monitor progress, and ensure that implemented plans are on-target
* Record, maintain and monitor ISO auditing documents.

**II Employer Name :** Arts and Science College

**Designation** : Lecuter in Computer Science Department

**Duration** : June 2006 to June 2008

**Duties and Responsibilities**

* Earned high marks for the quality and creativity of classroom teaching, lesson plans and instructional materials used in teaching diverse subjects (e.g., Mathematics, Computer Science and Electronics & Communication).
* Developed innovative approaches that were repeatedly held up as the model standard for meeting district goals in areas including technology integration across the curriculum, experiential learning, literacy and diversity.
* Taught general education students as well as individuals with learning challenges and special needs within a mainstreamed, inclusive classroom.
* Consistently commended for ability to redirect students exhibiting behavior problems by replacing disruptive, unproductive patterns with positive behaviors. As a result, selected to lead district-wide in-service on classroom management.
* Actively served on a variety of Collage committees and task forces focused on curriculum development, textbook review, fundraising and anti-bullying efforts.
* Established positive relationships with students, parents, other teachers and Collage administrators/staff.
* Prepared daily and monthly reports to monitor progress, and ensure that implemented plans are on-target
* Record, maintain and monitor ISO auditing documents.

**IT SKILLS**

* Excellent knowledge in C, C++, ORACLE, HTML
* Certificate of Achievement in WEB DESIGNING, ASP (ACTIVE SERVER PAGES), SWIFT START.

**SKILLS**

* Adaptability.
* Team Co-ordination.
* Willing to work in all Environments.
* Sincerely and Honesty.

**PERSONAL PROFILE**

Gender : Female

Marital Status : Married

Age/Date of Birth : 31 Years/08.10.1982

Nationality : Indian

Language Proficiency : English, Hindi, Tamil.