**PRAJEESH**

**OBJECTIVE**

 Seek a challenging career by a suitable position, utilizing my professional skills and experience to contribute towards the progress of organization.

**PROFESSIONAL EXPERIENCE**

1. **LOGISTICS Company - U.A.E**

Duration : One year (2012 Dec To 2013)

 Designation : Ware House Assistant

 **Responsibility**

* Store keeping /Procurement/Logistics/Customer service
* Assist in quality checking all the items in the shipment.
* Drafts the report for any discrepancies.
* Maintain a logbook on daily transactions.
* Put away the Receiving Item from shipment
* Creating shipping loads for confirmation
* Experience in using POD Machine and PDT Machine

1. **EMIRATES FAST FOOD COMPANY(McDonalds)U.A.E**

Duration : 4 years(2008 Dec To 2012 Oct)

 Designation : Service Crew

 **Responsibility**

* Guaranteeing timely delivery of customer order.
* Imparting training to the newly joined crews and make them comfortable to the work.
* Ensuring continuous improvement and accountability of the people in the outlet.
* Maintain a working relationship with Manager.
* Demonstrate high standards of conduct, ethics and customer satisfaction as well as competence of the outlet

1. **MANAPPURAM GROUP OF COMPANY .INDIA.**

Duration : One year(2005Jan to 2006 March)

 Designation : Sales Associate

 **Responsibility**

* To ensure visibility and availability of all product on the store
* Out of stock reporting
* Create a good customer relationship and giving friendly and accuracy service
* Responsible for In shore promotion and activities
* Stock ordering from the customer ware house
* Monitoring sales volume inspecting inventory levels and maintaining in-store promotional materials

 **ACADEMIC QUALIFICATION**

* **Bachelor of commerce(B.com)**2001-2004, India
* **Diploma in Fire and Safety engineering SOTA(Safety Officer Training Academy )Kerala**

 **COMPUTER LITERACY**

* MS Word& Excel ,Tally
* Diploma in computerized financial accounting (DCFA)

**LANGUAGES KNOWN**

Read, write and speak: English, Hindi and Malayalam.

**PERSONAL DETAILS**

Date of birth : 18-05-1984

Sex  : Male

Marital Status  : Single

Nationality  : Indian

**KEY SKILLS**

* Positive attitude, hardworking and confident.
* Auspicious, Optimistic and Ambitious
* Ability to work under pressure

**Job Seeker First Name / CV No: 1202652**

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