**CURRICULUM VITAE**

**Gulfjobseeker.com CV No: 13524**

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To get contact details of this candidates

Submit request through Feedback Link

<http://www.gulfjobseeker.com/feedback/submit_fb.php>

Nationality: Kenyan

**OBJECTIVE.**

Have got strong organizational skills and ability to work effectively under minimum supervision to achieve results on timely basis.

**PROFESSIONAL EXPERIENCE.**

**Sept 2013 to Date LIFE HEALTH CARE GROUP(UAE)**

**HEADCASHIER /SALES ASSOCIATE**

**Duties:**

* Greeting customers in a friendly and courteous way on entry to the shop in order to ensure they feel welcome and to contribute to a positive overall shopping experience.
* Serving customers efficiently and courteously on the shop floor and in the changing rooms in order to ensure the provision of the highest standards of customer service at all points in the shopping experience.
* Maintaining knowledge of current sales and promotions, policies regarding payment and exchanges and security practices in order to ensure store policies are adhered to at all times.
* Computes sales prices, total purchases, receives and processes cash or credit payments efficiently and courteously.
* Opening and closing cash registers, counts money, separates charge slips, coupons and vouchers, balances cash drawers and makes deposits in order to ensure cash control is maintained at all times.
* Ensuring accurate end of day closing.
* Giving cash refunds or issues credit memorandums to customers for returned merchandise.
* Operating cash register by passing price coded items across electronic scanner to record price, compile printed list and display cost of customer purchase, tax and rebates on monitor screen.

**Sept 2008 to March 2011 H & M FAMILY ALSHAYA COMPANY.(UAE)**

**Post: Head cashier\ Admin**

**Duties:**

* Welcome customers into the store; initiate the sales process, offer them qualified advise on the available products, recommend/demonstrate appropriate products; and promote cross selling with a view to meet the customers' needs.
* Provide professional till point service to close the sale and offer the customers an overall enjoyable shopping experience.
* Handle customer complaints professionally and escalate any serious issues to the Store Manager for suitable resolution.
* Maintain an up-to-date database of customers visiting the store.
* Communicate to the customers the information on special offers/ sales promotion events.
* Merchandise goods prominently on the shop shelves & display units, replenishing stocks as often as required in conjunction with the Store Manager and merchandising team.
* Check stock levels daily and recommend orders to the Store Manager in order to replenish and maintain optimum stock levels.
* Update product knowledge, follow latest trends to provide confident and relevant advice to customers and gather market intelligence to learn about competition / stay ahead of it.
* Maintain personal grooming as per the brand standards to represent a positive image

**PROFESSIONAL QUALIFICATIONS.**

* Diploma in Computer Electronics and Engineering.
* Certificate in Computer Application Course.
* Kenya Certificate of Secondary Education.

**Personal Attributes**

* Friendly and approachable
* Trustworthy
* Creative
* Confident communicator.