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| **JABSAL** **Mob: C/o 0504973598**newwEmail : Jabsal.206067@2freemail.com  |
| **CAREER OBJECTIVE :** | To acquire a position in the field of Accounts or any related field in your esteemed organization with the opportunity for professional growth where advancement is based upon my knowledge, skill & contribution. Looking for challenging career where my knowledge and skill in accounting. |
| **PROFESSIONAL EXPERIENCE :** | **Two Years Experience in Alhind Tours & Travels. (No.1 IATA Travel agency in India) and one year experience in Buety Store at Calicut.**I am working in Accounts department and my key responsibility areas include:-* Supplier reconciliation & Client outstanding clearance, matching and follow-up
* Handling Bank Reconciliation, Cash Receipts, Cash Payments
* Handling BSP billing, Airline incentives, VMPD, Bsp stocks
* Managing Invoice sec & giving accounting reports to management.
* Finalization of Accounts and Other General Accounting activities
* General Ledger Accounting transaction entries, Preparation of payroll and distribution of salary.
* Providing necessary documents and assisting in auditing purpose.
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| **COMPUTER****SKILLS :** | * Operating systems – windows 98, 2000, XP, windows 7
* Application package – MS Office, Tally, Deceasy, Peachtree, QuickBooks
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| **EDUCATION QUALIFICATION :** | **ACADEMIC*** B Com – Calicut University (2010)
* Plus Two – National College Calicut (2007)
* S.S.L.C - G.H.S.S Beypore,Calicut (2005)

**TECHNICAL** * DIFA . Diploma in Indian & Foreign Accounting
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| **PERSONAL INFORMATION:** | * Name : JABSAL
* Sex : Male
* Date of Birth : 12/11/1988
* Nationality : indian
* Marital Status : Single
* Languages known : English,Malayalam,Hindi
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 **SELF ACCOMPLISHMENT**

I hereby declare that all the above said information is true to the best of my knowledge and belief.

DUBAI JABSAL