CURRICULUM VITAE



Aletanu

Aletanu.215216@2freemail.com

**MISSION STATEMENT** :

I am ambitious and experienced young Cameroonian with lots of knowledge and proven track records in the Hospitality Industry. I am looking for placement in a big company like yours where I can increase my knowledge in the Hospitality Industry and at the same time help the company achieves its goals and objective.

**WORK EXPERIENCE:**

**November 2012 till March 2014**

**Fini Hotel Apartment,Limbe,S.W region**

**Waiter / Food and Beverage server.**

**Responsibilities:**

* Welcoming guests and directing them to their respective reserves.
* Availing menu to clients and taking orders.
* Maintain and take all orders, and forwarding them to the chef.
* Serving clients with reguested choice
* Forwarding bills while establishing excellent communication with customers on bill/payment issues.
* Clearing tables and setting after service, thereby maintaining area cleanliness.
* Assisting on food and drinks preparations and in other departments as instructed.
* Obeys and maintain cordial relationship with my boss and other colleagues at the jobsite.

**November 2010-september2012**

**Chariot Hotel Yoke Muyuka,S.W Region**

**Waiter / Food and Beverage server**

**Responsibilities:**

* Sock service areas with supplies such as coffee, food, tableware, linens etc.
* Garnish and decorate dishes in preparation for serving.
* Fill salt, pepper,sugar,cream, condiment, and napkin containers.
* Escort costumers to their tables.
* Collect payment and provide customer’s service to clients.
* Explain how various menus are prepared, describing ingredients and cooking methods.
* Assisting on food and drinks preparations and in other departments as instructed.
* Obeys and maintains cordial relationship with my boss and other colleagues at the jobsite.

**MAIN AREAS OF STRENGTHS**

* Physically strong, able to stand for long hours without any signs of fatigue.
* Participates in general updates regarding the hospitality industry.
* Neat, tidy and has good appearance, with and orientation in customer service.
* Tactful, courteous and possess a good mastery of communication technique.
* Perfect team player.
* Keen to learn, develop and maintain up to date knowledge.
* Achieve or exceed sales goals established by management

**EDUCATIONAL QUALIFICATON**

June 2003-June 2008, GCE Ordinary Level

June 2008-June 2010, GCE Advanced Level

**LANGUAGE PROFICENCY**

I can perfectly speak, write and understand English and French language.

**PERSONAL DATE**

**Nationality**: Cameroonian

**Date of Birth**: 28th February 1988

**Gender:** Male

**Visa Status**: Tourist Visa

**Marital Status**: Single

I pledge that the information provided in this CV are correct and accurate to the best of my knowledge.

**NB**: Reference provided upon request