**Gulfjobseeker.com CV No:** **1295322**

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1. **PERSONAL DATA:**

Gender : Male

Age : 24 yrs. old

Civil Status : Single

Date of Birth : July 27, 1989

Visa Status : Tourist Visa

Nationality : Filipino

Height : 5’3”

Weight : 54.8 kgs. (121 lbs)

Total yrs. of Experience : 3 years

1. **HIGHLIGHTS OF QUALIFICATIONS**

\* DHA-Prometric Passer for Registered Nurses – April 7, 2014, with eligibility to work in UAE

\* Registered Nurse with the Professional Regulation Commission, Manila, Philippines

\* Ranked *47th* among the *1071* graduates of Bachelor of Science in Nursing Class 2010, with a Weighted Percent Average (WPA) of *89.46* in Academic and a Clinical Grade of *84.50*

\* Dean’s List - Manila Doctors College, College of Nursing (2006-2008)

\* Commission on Higher Education (CHED) National Scholar

1. **EDUCATIONAL BACKGROUND**

Tertiary Level: Manila Tytana College (*formerly* Manila Doctors College)

President Diosdado Macapagal Blvd. Metropolitan Park, Pasay City, Philippines

 Bachelor of Science in Nursing

 2006 - 2010

Secondary Level: Atheneum Amcan School

Noveleta, Cavite, Philippines

 2002 – 2006

Primary Level: Atheneum Amcan School

Noveleta, Cavite, Philippines

 1998 - 2002

1. **EMPLOYMENT RECORD**

Name of Employer : Medical Center Imus

Address : Palico IV, Imus, Cavite, Philippines

Position : Staff Nurse

Unit/ Department : OR-DR Complex

Inclusive Date : February 2013 to April 2014

**Job Description:**

Plans, implement, direct, evaluate, and review direct and indirect nursing care given to the client, which covers the peri-operative phase. Performs circulating, scrub, and PACU nurse function. Monitors progress of labor and fetal well-being in the Labor Room. Reports directly to the Head Nurse.

Company: Medical Center Imus is a private tertiary hospital located in Palico IV, Imus Cavite.

**Job Summary:**

Responsible for rendering nursing care to patients in the OR-DR Complex and assisting surgeons and anesthesiologists in carrying out the needed action to serve the patient’s needs.

**Specific Duties and Responsibilities:**

Operating Room-Post Anesthesia Care Unit

* + Assess patient status and notifies untoward signs/symptoms to the surgeon and anesthesiologist
	+ informs patient and relatives about the procedure and instructs them of any relative pre-operative preparations (e.g. NPO post midnight)
	+ prepares the operating room for surgery, ensuring sterilitity
	+ prepares the instruments and other tools to be used for the surgery
	+ assists the surgeon throughout the procedure, which includes monitoring the patient, having appropriate emergency equipment prepared, among others
	+ assists patient in the recovery right after the procedure
	+ monitors the patient’s recovery in the PACU
	+ carrying out the physician’s orders
	+ instructs the patient and/or relatives of the discharge plan
	+ checks the supplies used after the surgery
	+ performs after care of the operating room instruments
	+ monitors labor progress of pregnant patients in the labor room

EQUIPMENTS/ INSTRUMENTS HANDLED:

* + Standard Precaution (gloves, mask, aprons)
	+ Stethoscope/ Blood Pressure cuff
	+ Thermometers
	+ Urinals, bed pan
	+ Suction Machine
	+ Anesthesia Machine
	+ Endoscopy towers
	+ Endoscopes (bronchoscope, colonoscope, proctoscope, gastroscope, and duodenoscope)
	+ Portable X-Ray Machine
	+ Ophthalmic microscopes
	+ ENT microscopes
	+ OR instruments (e.g. major set, d&c set, etc.)
	+ Cardiac monitors
	+ Fetal Monitor
	+ Doppler
	+ Harmonic Scalpel
	+ Cautery machine
	+ Proctoscope
	+ Autoclave Machine
	+ Laparoscopy tower

PROCEDURES ASSISTED:

* + Depends on the procedure done; Specializes in CS, General Surgery, Laparoscopic Surgery, Otorhinolaryngo-surgery, and Orthopedic Surgery

CASES HANDLED:

* + **Orthopedic Surgery** (ORIF, Laminectomy, etc.)
	+ **OB-GYNE** (D&C, Ceasarean Section, NSD, etc.)
	+ **General Surgery** (mastectomy, Lap-Cholecystectomy, herniorraphy, hemorrhoidectomy, breast mass excision, fistulectomy, etc.)
	+ **ENT care** (mastoidectomy, blepharoplasty, tonsillectomy, thyroidectomy, etc.)
	+ **Ophthalmic surgery** (phacoemulsification, chalazion, pterygium etc.)

Name of Employer : University Physicians Medical Center

Position : Staff Nurse

Unit/ Department : OR-PACU

Nurse-Patient Ratio : 1:1

Inclusive Date : August 2012 to February 2013

**Job Description:**

Plans, implement, direct, evaluate, and review direct and indirect nursing care given to the client, which covers the peri-operative phase. Performs circulating, scrub, and PACU nurse function. Reports directly to the nurse supervisor.

Company: The University Physicians Medical Center (UPMC) is a private outpatient diagnostic and surgical facility situated within the newly-renovated UPM-PGH Faculty Medical Arts Building (FMAB). The services available at FMAB are an ambulatory (same-day) surgical center, cardiovascular, industrial and occupational health services, intravenous therapy, laboratory and drug testing, a pharmacy, radiology and nuclear medicine, and physical rehabilitation and sports medicine.

**Job Summary:**

Responsible for the assessment, planning, execution, and evaluating both direct and indirect nursing care provided to a surgical patient that ranges from preoperative preparation to postoperative care up to the patient’s discharge from the unit.

EQUIPMENTS/ INSTRUMENTS HANDLED:

* + Standard Precaution (gloves, mask, aprons)
	+ Stethoscope/ Blood Pressure cuff
	+ Thermometers
	+ Urinals, bed pan
	+ Defibrillator Machine
	+ Electrocardiogram Machine
	+ Cautery Machine / Radio-frequency Cautery Machine
	+ Proctoscope
	+ Suction Machine
	+ Anesthesia Machine
	+ Endoscopy Machine/Tower
	+ Flexible Endoscopes (Bronchoscope, Colonoscope, Gastroscope, and Duodenoscope)
	+ Steam Sterilization Machine
	+ Low Temperature (Hydrogen Peroxide) Sterilization Machine
	+ Phacoemulsification Machine
	+ C-arm Machine
	+ Operative Microscope (Opthalmic/ENT)
	+ OR instruments (e.g. major set, d&c set, etc.)
	+ Cardiac monitors (5 in 1)
	+ Tourniquet machine
	+ Fracture table
	+ Mechanical Endoscope Cleaner
	+ Ultrasonic Cleaner
	+ Infusion Pump

PROCEDURES ASSISTED:

* + Depends on the procedure done; mostly minimally invasive procedures

CASES HANDLED:

* + **Orthopedic Surgeries** (mast discectomy, arthroscopy, PLED, TLIF, etc.)
	+ **OB-GYNE** (D&C, cauterization of warts, excision of vulvar mass, etc.)
	+ **Vein care** (AV fistula, vein stripping, varicocelectomy, etc.)
	+ **General Surgery** (mastectomy, Lap-Cholecystectomy, herniorraphy, hemorrhoidectomy, breast mass excision, fistulectomy, etc.)
	+ **ENT care** (mastoidectomy, blepharoplasty, tonsillectomy, etc.)
	+ **Opthalmic surgery** (phacoemulsification, corneal transplant, etc.)

Name of Employer : Maxicare Healthcare Corporation

Address : Maxicare Tower, 203 Salcedo Street, Legaspi Village, Makati City, Philippines

Position : Roving Specialist (Liasion Officer)

Unit/ Department : Customer Care Department

Inclusive Date : March 2012 – July 2012

**Job Description:**

Generally responsible for visiting confined members assigned to work area and informing them of the coverage or non-coverage of their hospital admission.

Company: Maxicare Healthcare Corporation is one of the pioneer health maintenance organizations in the Philippines. The company was ranked no. 1 in terms of gross revenues in Business World Top 1000 Corporation for the year 2011.

**Job Summary:**

Will be responsible for addressing confined member’s concerns regarding their confinement whole providing excellent customer service through a systematic and efficient availment process.

**Specific Duties and Responsibilities:**

1. Administer availments and visits accredited hospital within the assigned area
2. Address members complaints regarding hospital admission
3. Establish good relation with accredited providers
4. Address initial phase of a balance bill incidence

 EQUIPMENTS/ INSTRUMENTS HANDLED:

* + N/A

PROCEDURES ASSISTED:

* + N/A

CASES HANDLED:

* + Members seeking confirmation on whether their hospital confinement would be covered or not and other HMO-related concerns

Name of Employer : St. Martin Maternity and Pediatric Hospital, Inc.

Address : Salcedo II, Noveleta, Cavite, Philippines

Position : Staff Nurse

Unit/ Department : OR, RR, ER, Ward

Inclusive Date : January 2011 – February 2012

**Job Description:**

Reports directly to the doctors and head nurses. responsible for providing excellent nursing care to patients in an in-patient and out-patient setting.

Hospital: St. Martin Maternity and Pediatric Hospital is a 50-bed secondary hospital situated in Salcedo II, Noveleta, Cavite.

**Job Summary:**

Provides excellent nursing care to assigned unit. Provides good customer service to clients while planning their nursing care and monitoring the patient’s condition regularly.

**Specific Duties and Responsibilities:**

1. Medical-Surgical Ward and OB-Pedia Ward:
	* Assess patient status and notifies physician of clinical changes
	* Performed clinical tasks in accordance to hospital policies
	* Assisted and scheduled patient admissions and discharges
	* Educated patient and relatives on home care treatments, and informing them on untoward signs and symptoms which would warrant immediate hospital treatment
	* Responsible for the maintenance and development of assigned work area
	* Coordinated patient care to different departments of the hospital
	* Takes and record vital signs
	* Administer intravenous fluids
	* Administer oxygen if needed
	* Monitor and record urine and stool output
	* Collect specimen such as urine, stool and sputum as ordered
	* Secure results of laboratory test and other request
	* Assist doctor during treatment
	* Develop and manage nursing care plan for the patient and their family
	* Participates in monthly staff meetings
	* Participates in hospital and nursing activities

 EQUIPMENTS/ INSTRUMENTS HANDLED:

* + Stethoscope/ Blood pressure cuff
	+ Thermometer
	+ Gloves, goggles, mask
	+ E-Cart
	+ Wound care kit

PROCEDURES ASSISTED:

* + Minor surgery like suturing
	+ Wound debridement
	+ Wound dressing
	+ Intubation
	+ Bedside Peritoneal Dialysis

CASES HANDLED:

* + Post-surgeries, Communicable diseases like Dengue and Typhoid Fever, Hypertensive crisis, Stroke, and Tuberculosis, among others
1. Emergency Room:
	* Along with triage, do quickly ascertain patient information such as medical history, allergies, current medications, vital signs, and body measurements as needed
	* moving patients safely
	* taking blood samples
	* cleaning and bandaging wounds
	* ensuring procedures are correctly done and ensuring safety policies
	* maintaining a calm disposition during tense situations and offers comfort to patients and their families that may be experiencing symptoms of grief and anxiety
	* carrying out the admitting orders or care plan for the patient

EQUIPMENTS/ INSTRUMENTS HANDLED:

* + Stethoscope/ Blood pressure cuff
	+ Thermometer
	+ Gloves, goggles, mask
	+ E-Cart
	+ Wound care kit
	+ Laryngoscopes
	+ Suction Machine
	+ Tourniquet

PROCEDURES ASSISTED:

* + Minor surgeries
	+ Wound debridement
	+ Wound dressing
	+ Intubation
	+ Resuscitation

CASES HANDLED:

* + Patients for admission, emergency cases such as Status Asthmaticus, Heart attack, Stroke, Shock, as well as outpatient minor surgeries.
1. Operating Room-Post Anesthesia Care Unit
	* Assess patient status and notifies untoward signs/symptoms to the surgeon and anesthesiologist
	* informs patient and relatives about the procedure and instructs them of any relative pre-operative preparations (e.g. NPO post midnight)
	* prepares the operating room for surgery, ensuring sterilitity
	* prepares the instruments and other tools to be used for the surgery
	* assists the surgeon throughout the procedure, which includes monitoring the patient, having appropriate emergency equipment prepared, among others
	* assists patient in the recovery right after the procedure
	* monitors the patient’s recovery in the PACU
	* carrying out the physician’s orders
	* instructs the patient and/or relatives of the discharge plan
	* checks the supplies used after the surgery
	* performs after care of the operating room instruments

EQUIPMENTS/ INSTRUMENTS HANDLED:

* + Standard Precaution (gloves, mask, aprons)
	+ Stethoscope/ Blood Pressure cuff
	+ Thermometers
	+ Urinals, bed pan
	+ Suction Machine
	+ Anesthesia Machine
	+ Colonoscope and Gastroscope
	+ OR instruments (e.g. major set, d&c set, etc.)
	+ Cardiac monitors

PROCEDURES ASSISTED:

* + Depends on the procedure done; mostly OB cases

CASES HANDLED:

* + **Orthopedic Surgeries** (closed reduction)
	+ **OB-GYNE** (D&C, TAHBSO, C-Section, NSVD)
	+ **General Surgery** (Appendectomy, Exploratory Laparotomy, Open Cholecystectomy)
	+ **ENT care** (blepharoplasty, tonsillectomy)
	+ **Urology** (TURP)
1. **TRAININGS/ SEMINARS ATTENDED**

Title : Advanced Cardiac Life Support

Address : Morayta, Manila, Philippines

 Conducted by : Nursing Center for Clinical Lab. Experience, Inc. (NC-CLEX)

Inclusive Date : March 18-21, 2013

Title : Cardiovascular Pharmacology

Address : Morayta, Manila, Philippines

 Conducted by : Nursing Center for Clinical Lab. Experience, Inc. (NC-CLEX)

Inclusive Date : March 21, 2013

Title : Electrical Therapy: Defibirillation and Cardioversion

Address : Morayta, Manila, Philippines

 Conducted by : Nursing Center for Clinical Lab. Experience, Inc. (NC-CLEX)

Inclusive Date : March 20, 2013

Title : Basic Electrocardiography

Address : Morayta, Manila, Philippines

 Conducted by : Nursing Center for Clinical Lab. Experience, Inc. (NC-CLEX)

Inclusive Date : March 18-19, 2013

Title : Basic Life Support

Address : Morayta, Manila, Philippines

 Conducted by : Nursing Center for Clinical Lab. Experience, Inc. (NC-CLEX)

Inclusive Date : March 18, 2013

Title : Introductions to Current and Revised Guidelines of CPR 2010

Address : Cinema 6, SM Mall of Asia, Pasay City, Philippines

 Conducted by : Nursing Center for Clinical Lab. Experience, Inc. (NC-CLEX)

 Inclusive Date : November 27, 2010

 Title : Accurate Auscultation of Normal and Abnormal Breath Sounds

Address : Cinema 6, SM Mall of Asia, Pasay City, Philippines

 Conducted by : Nursing Center for Clinical Lab. Experience, Inc. (NC-CLEX)

 Inclusive Date : November 27, 2010

Title : Basic I.V. Training Program

Address : A. Santos Ave., Sucat Rd., San Antonio, Parañaque City, PH

Conducted by : Medical Center Parañaque

Inclusive Date : Nov. 19-21, 2010

Title : First Aid with Disaster Management and Mass Casualty Incident

Address : CHEERS Training Center, Quezon Ave., Quezon City, PH

Conducted by : Community Health Education Emergency Rescue Services (CHEERS)

Inclusive Date : July 14, 2010

Title : CPR Pro for the Professional Rescuer

Address : CHEERS Training Center, Quezon Ave., Quezon City, PH

Conducted by : Community Health Education Emergency Rescue Services (CHEERS)

Inclusive Date : July 12, 2010

Title : Enhancing Nursing Competence through Quality Research, 3rd Nursing Student’s Research Congress

Address : Manila Doctors College, Pasay City, Philippines

Conducted by : Manila Doctors College

Inclusive Date : February 19, 2010

I certify that the above information is true and correct to the best of my knowledge and ability.