**Gulfjobseeker.com CV No:** **1309554**

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**PERSONAL DETAILS:**

**Date of Birth:** December 30, 1987

**Nationality:** Pakistan

**Marital Status:** Single

**OBJECTIVE:**

To Seek a Position That Enables Me to Utilize My Customer Service Knowledge & Experience, Sales & Marketing Background, Positive Interaction Skills and Industry Contacts for Achieving the Company’s & Individual Goals.

**PROFESSIONAL EXPERIENCE:**

* **Suzuki Rawalpindi Motors**

***Sales Executive*** *April 2008 to Dec 2013*

* **DUTIES & RESPONSIBILITIES:**
* To assist the Sales Manager in leading, directing and motivating the sales team in order to achieve the overall sales targets.
* To help the Area Sales Manager in revising and implementing the sales strategies.
* To assist the Area Sales Manager in generating sales opportunities by identifying appropriate business targets.
* Coordinates with insurances and tracking companies.
* Increasing relations with banks and finance companies to growing sales.
* Monthly sales planning for each month and its proper implementation.
* Coordinates with documentation department to generates invoices
* Targeting and developing specific customers and markets.
* **Honda Avenue**

***Senior Sales Executive***  *jan 2014 to till*

***Auto Loan Department***

* **DUTIES & RESPONSIBILITIES:**
* Sales and marketing of new Honda vehicles.
* To makes relations with banks and auto finance companies.
* Coordinates insurance and tracking companies.
* Generating the invoices after sales of vehicles.
* Coordinates with Registrations.
* To deliver the vehicles with priority services.

**TRAININGS:**

* “BULATS” Organized By Grafton College Islamabad
* Business Language Testing System.
* Approved By UK Border Agency. 2012
* “Karniwal” Held By Pak Suzuki Motors Pvt Ltd.
* Sales Promoters Training.

**EDUCATION:**

* **University of Punjab, Lahore, Pakistan** (2007-2009)
* Bachelor in Commerce

**PROFESSIONAL SKILLS:**

* Excellent Customer Service Skills.
* Excellent Proven Query Handling.
* Sales Forecasting & Planning.
* Business Development Skills.
* Strong Negotiation Skills.
* Team Building Skill.
* Analytical Thinking & Interpersonal Skills.
* MS Office Applications Skills.
* Auto Cad Skill.
* Hotel Management Skill.
* AutoCAD 3d+2d
* Presentation skill
* Good communication skill

**ACTIVITIES & HOBBIES:**

* Swimming
* Music listening
* Movies
* Traveling/ Long Driving

**REFERENCE:**

* Will Be Provided Upon Request.