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OBJECTIVE:

I looking for a position ,one that I will build my skills and knowledge and where I can use my experience ,I am also looking for a position where I can improve more that I will allow for upward movement. To hold a challenge position that fits with my qualification

In a large and dynamic organization that I will enhance my career that I will contribute and success of the company

EDUCATIONAL BACKGROUND:

COMPUTER PROGRAMING

AL Fardain Institute U.A.E

1998-1999

Computer Technician

AMA Computer College.Marikana

* 1996-1997

WORK EXPERINCE:

Company Geant Hypermarket LLC. Fucom

Period covered Jan 27 up to dec 17, 2011

Designation Cashier

Job Description

* Treat each customer with respect, courtesy and politeness.
* Handle questions, complaints, and problems and give right information to customers.
* Key in correct POS
* Make sure that the customer is fully satisfied when they leave the store
* Responsible for the cleanliness and accurate operation of the cash machines
* Ensuring that all the products are properly fixed with the right barcodes for proper billing.
* Finalizing the sale at the counter and ensure to collect the proper bill amount
* Stocking inventory and control

Company Embassy Suites Hotel – Sharjah

Period Covered Nov 27 up to Nov 30 2008

Designation Captain Waiter

Job Description

* Provide the highest excellent knowledge of food and services
* Ensure company procedures and policies followed
* Responsible for the handling shift
* Demonstrate well-developed interpersonal skills. resulting in effective relationships with all team members
* Demonstrate willingness to give and receive feedback and make changes base on this
* Have experience in credit
* standard of customer service by demonstrating

Company Bench – Philippines

Period Covered February 14 2005 –March 14 2006

Designation Customer Service Representative

Job Description

* Smile and great the customer in a convincing attitude
* Promote the product of the company direct and assist the customer to give accurate information about the items
* Ensure the high sales performance of the product

Daily monitoring report in the product

* Respond positively to the customer complaint and request

Company Jag – Philippines

Period Covered Jan 16, 2004 – Jan 16, 2005

Job Designation Customer Service Representative

Description

* Treat customer with respect, courtesy and politeness
* Handle question, complaints and give right information to the customer
* Ensure the high sales of the product
* Daily monitoring report in the product
* Cooperation with the team members

Company Shaheen Trading Company Hypermarket

Period Covered Sept 27, 1998 to 2001

Designation Salesman/Cashier/Receiver

Job Description

* Supervise the daily sales in terms of margin, turnover and make reports
* Direct assist the customer to give accurate information about the items
* Maintain professional relationship and consistent communication with my supervisor, collegues and supplier to have a good team work

Personal Traits

* Able to multi- task
* Knowledge of MS Office and internet research skills
* Self motivated, develop strong organization skills
* Abillty to work independently on assign task
* Costumer oriented
* Hard working, willing to work overtime , fast learner, flexible
* Can easily adapt to a new environment, honest and responsible person

PERSONAL DATA

Date of Birth December 19, 1977

Age 35

Civil Status married

Nationality fillipino

Languages Fillipino, English fluent in Arabic