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 | AmitAmit.220765@2freemail.com CAREER OBJECTIVE*To be a part of a reputed and progressive organization in order to gain* *knowledge and assist the professionals in performance of their duties &**responsibilities for achieving their goals and objectives efficiently & effectively.*PERSONAL INFORMATION**Qualification Master of Business Administration** **Specialization Marketing** **Experience 3 Years****Nationality**   **Indian****Date of Birth March 26th 1991****Languages English, Hindi** Computer Knowledge* Microsoft Office. (MS-Excel, MS-Word and MS power point)
* Internet browsing, surfing and emailing.
* Knowledge of Salesforce
* Done SAP SD Consultant training

PROFESSIONAL EXPERIENCE **1). Employer:** **Delphi Computech pvt Ltd.****Designation:**  **Marketing Executive****Duration: 1 Year and 4 month.**Major Responsibilities * Conducting seminars on SAP program/training.
* Provided customers with competitive quotations
* Handling counseling, doing followup, converting wallk in's to admission
* Achieving monthly target
* Proven ability to maximize sales opportunities by creating professional sales script and building report with potential new and also existing customers.
* Working closely with account to ensure timely execution of Invoice Payment.
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##### 2). Employer ****WEBTEL ELECTRO SOFT PVT LTD.****

**Designation:**  **Marketing Executive**

**Duration: 1 Year and 1 Month.**

 **Major Responsibilities**

* Experience of territorial marketing, account management and client relations and retention
* Meeting Clients arranging and giving Software demonstration
* Communicating new Software products to potential clients
* Provided customers with competitive quotations
* Converting leads into sales by meeting clients
* Handling corporate business
* Regularly liaised with our existence customers to ensure the progress of existing orders.
* Researching the market for related products sales across Mumbai & Navi Mumbai

Promoting business and trying to cater prompt leads on fields

##### 3). Employer ****SPANCO****

**Designation Customer Service Representative**

**Duration** **Seven Months.**

 **Major Responsibilities**

* Worked for Reliance in-bond process to satisfy the customer’s concerns
* Provided assistance for customer questions or technical concerns regarding products
* Demonstrated product knowledge and awareness, and evaluated the most efficient problem solving methods needed to satisfy the customer’s concerns
* Positively represented the company by providing excellent customer service
* Managed a high-volume workload within a deadline-driven environment

##### QUALIFICATION (Detail)

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| **Degree** | **Major/ Specialization** | **Passing Year** | **College & University** | **GPA/Marks %/****Division** |
| **M.B.A** | Marketing | 2014 | I.T.M | Appeared  |
| **B.M.S****(Graduation)** | Marketing | 2012 | Seva sadan College | 63% |
| **H.S.C** | Normal  | 2007 | R.K Talreja | 57% |