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**Objective:** Entrepreneurial Education Specialistwith in-depth experience in **account management** **consultative** **sales and professional development training and implementation** of prekindergarten – 12 educational solutions seek business development opportunities with a reputable education supplier.

**SKILLS:**

* Excellent verbal and written communications skills.
* Proficiency in the use of PC software and tools (Microsoft Works/Word, Microsoft Excel, PowerPoint, SalesForce; LAN Database & Information Access, Internet and Intranet) Ability to work with a laptop PC to provide set-up for presentations.
* Strong organizational and multi-tasking skills
* Knowledge of product marketing and sales environment.
* Ability to work from a home office environment.
* Knowledgeable of adult learning theories and teaching and learning methods

**EDUCATION:**

**Walden University - Minneapolis, Minnesota - 2014**

Education Specialist (Ed.S) – Adult Learning and Professional Development Training

**University of Texas at Dallas – Dallas, TX – 1996**

Postgraduate Concentration: Business/Management - 11 hours

**Texas Woman’s University – Denton, TX – 1993**

Master of Education (M.Ed.) - Global Early Childhood Education

**Texas Woman’s University – Denton, TX – 1984**

Bachelor of Science (B.S) - Elementary Education – Minor in English

**Professional Experience:**

**2014 -Present: English Medium Teacher – Abu Dhabi, United Arab Emirates:**

Teach Arabic Kindergarten learners English, Science and Math in the Abu Dhabi Education Council public school system.

**2011 – 2014:** **Preschool Center Executive Director – Orange Moon Academic Preschool, LLC - USA:** Ensured effective operation of school as well as supervision of school staff. Managed delivery of quality early childhood education program. Hired and developed employees capable of educating preschool children. Build enrollment to operate school at capacity. Establish positive and ongoing communication with parents. Implemented curriculum and program philosophy; ensured facility maintenance, oversaw all operational functions of the school, demonstrated knowledge of legal regulations and standards.

**2001 – 2011:** ***Educational Consultant in Training and Sales -* Wright Group/McGraw-Hill Publishing and Frog Street Press - USA:** Responsibilities included delivering specialized training initiatives to assigned account (s); to contribute to the fulfillment of overall business objectives. Schedule, coordinate, and facilitate training sessions as defined by company and training objectives. Analyze client skill levels, create and implement development classes. Define, revise, implement and monitor quality measurement standards for training programs. Participate and drive training initiatives to provide top quality training. Develop partnerships with client (s) at all levels. Research, plan, organize and conduct training sessions with follow-up support. Consult with management and associates to gain knowledge of performance situations that require training intervention. Conduct needs analysis assessment for training requests to properly identify training opportunities and priorities.

**1998-2001: *Kindergarten Teacher & Early Childhood Math Trainer***

***Forest Lane Academy of Arts and Communication - Richardson ISD - USA***

***Richardson, Texas***: Taught half-day and full-day kindergarten in public school system. Trained early childhood teachers on how to implement *TEXTeam*math curriculum.

**1994-1998: *Educational Researcher*, Lyrick Studios (Barney &Friends®), Richardson, Texas - USA.** Provided PBS/programming educational research support to the Director of Educational Research & Development. Researched preliminary content for writer’s brainstorming packets for new productions. Attended and participated in preproduction meetings and rehearsal to review and revise scripts for developmental appropriateness. Assisted on the studio set during production as needed. Conducted, analyzed, and reported results of field-tested observations and target audiences. Gathered age- appropriate ideas and activities for outreach curriculum development. Created maintained outlines/synopses and index databases for all episodes/program. Evaluated, compared, and became familiar with competitive markets. Assisted in responding to letters written by viewers regarding educational content. Provided research consultation to all departments such as the following: Barney & Friends Magazine, Publishing, International Programming, Music Administration, and the Production Team.

**1988-1993: *Classroom Teacher* - Richardson ISD, Richardson, Texas - USA:**

Taught full-day ESL**/**Prekindergarten, Kindergarten, and Second-grade learners in the public school

System.

**LICENSES/CERTIFICATIONS:**

Texas Teacher Certification: Provisional Elementary, Provisional Kindergarten; Provisional English-1985; Art Education – K-12th

Texas Association for the Improvement of Reading-1987

Gifted Talented Certification-1999

Kindergarten Teacher Reading Academies Certification-1999

Texas Teachers Empowered for Achievement in Mathematics/Science in Pre-kindergarten-Kindergarten Certification-2001

Breakthrough to Literacy Professional Development Literacy Coach Training Certification-2001, 2002, 2003 & 2004, 2006

TEFL Certification – Teaching English to Arabic Speakers – 2015

**LEADERSHIP POSITIONS:**

Garland High School Parent Teacher Student Association-College Fair Coordinator – 2003 - 2006

Jeffries Street Learning Center-Educational Advisory Consultant – 2002 – 2003

Commit 2 Dallas Early Childhood Education Advisory Group 2012 - Present

**HONORS & RECOGNITIONS:**

Richardson Education Association Teacher Scholarship Award-1991

Chi Omega Teacher Scholarship Award-1992

Coca-Cola Bottling Company of North Texas Excellence in Education Teacher Scholarship Award—2001