

**HAMEED**

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**D.O.B: 1st june, 1984**

**CAREER OBJECTIVE:**

A position in a result-oriented company that seeks an ambitious and career-conscious person, where acquired skills and education will be utilized toward continued growth and advancement. With my experience I am confident to manage high responsibility in any organization

**PROFESSIONAL WORK EXPERIENCE SUMMARY: Having more than 6 years Procurement/Supply Chain Experience**

* **Sr. Procurement officer**  ***CHERAT CEMENT COMPANY LIMITED (NOWSHEHRA)***

**Tenure:**  ***March 2015-Present***

* **Supply Chain Executive**  ***PEPSICO (NORTHERN BOTTLING PVT LTD)***

**Tenure:**  ***July 2012-Feb 2015***

* **Store Officer**  ***PEPSICO (NORTHERN BOTTLING PVT LTD)***

**Tenure:**  ***May 2010-June 2012***

* **Office Coordinator**  ***NEW WORLD ENTERPRISES (PEPSICO DISTRIBUTOR)***

**Tenure:**   ***March 2007-April 2010***

**AREAS OF EXPERTIES:**

Purchase to Pay cycle Inbound Supply Chain

Demand Forecasting Material Requirement Planning

Contracts/Agreement Negotiations

Team Lead Reporting & Analysis

**EDUCATION:**

**EXAMINING BODY: YEAR**

* MBA City University Peshawar 2008
* B.A University Of Peshawar 2006
* Intermediate Edwards College Peshawar 2002
* Metric Peshawar Model School 2000

**ACCOMPLISHMENTS:**

* Supply chain management for production of 82 million pet bottles
* Raw and packaging purchases worth 13 million USD per annum
* Administration of SAP MM for Pepsico
* Team supervision of more than 30 persons including store and warehouse helpers, labors
* Managed 14000 plus materials data in SAP
* Managing purchases for spares worth 50 million per month.
* Managing average 50-60 Service/Work orders per month.

**EXPERIENCE:**

***Sr. Procurement Officer- CHERAT CEMENT COMPANY LIMITED (NOWSHEHRA)***

***MARCH 2015 TO PRESENT***

Cherat Cement is one of the Blue Chip companies of Pakistan that had 1316.17 million RS profit in 2014, its main business activity is manufacturing, marketing and sale of ordinary Portland cement. The plant is located at village lakrai, District Nowshera, KPK with a capacity of producing 1,000,000 tons. Cherat cement is ISO 90001 & 14001 certified and also registered on Karachi, Lahore and Islamabad Stock exchanges.

***Duties:***

* Responsible for Technical purchases of stores and spare material that includes but not limited to Auto, Quarry, Power Generation for 22 MW furnace oil plant, Includes heavy earth moving machinery, drilling machines, compressors, generators and heavy vehicle parts that include CAT, Komatsu, Mitsubishi etc.
* Purchase of spares/services for more than 80 light vehicles.
* Purchase of Furnace oil, Diesel, Coal, Lube oils for the power plant etc.
* Maintenance, repair, overhauling (MRO) and calibration Service/Work orders.
* Machining/Fabrication/Civil work orders and contracts.
* Annual maintenance contracts for preventive maintenance and on call services.
* Responsible for RFQ/RFP & Comparative Analysis in SAP/ERP.
* Responsible for complete purchase cycle from tendering to payment.
* Responsible for complete Purchase to Pay and Service to pay process in SAP ECC 7. 2

***SUPPLY CHAIN EXECUTIVE-PEPSICO (NORTHERN BOTTLING PVT LTD)***

***July 2012-Feb 2015***

Northern Bottling (Pvt) Ltd is franchise of Pepsico International for production and sale of beverages in the region of KPK. The franchise has a production capacity of 1 million pet bottles per day. The franchise has a turnover of more than 2000 million Rs per annum.

***Duties:***

* Managing inbound supply chain for production of more than 1 million PET Bottles daily.
* Planning, executing and managing the complete purchase process
* Warehouse operations supervision
* Inventory control
* Team Lead for more than 30 staff.
* Contracts for material purchases and logistics.
* Responsible for purchase and inventory reporting
* Administration of SAP MM Module

***STORE OFFICER-PEPSICO (NORTHERN BOTTLING PVT LTD)***

***May 2010-June 2012***

* Material receive and issuance.
* Assisting in local purchases
* Making PO's
* Follow up with vendors
* Physical inventory control

***OFFICE COORDINATOR-NEW WORLD ENTERPRISES (PEPSICO DISTRIBUTOR)***

***Mar2007-APR 2010***

* Assisting manager in sales operations
* Forecasting sales brand wise
* Logistics arrangements for daily sales
* Accounts receivables
* Sales promotion activities
* Managing drivers, order bookers, loaders and office administration

**SAP SKILLS:**

* Business Blue print / work flows for SAP
* SAP Material Master
* SAP Vendor Master
* SAP Purchase to Planning
* SAP Inventory Control
* Physical Inventory Document
* SAP Reports (Material Management)
* SAP MRP

**PROJECTS:**

* 30 MW combined cycle power plant including Wartsila DF engines and waste heat recovery boilers (in process)
* Duel fuel conversion of Wartsila engines (in process)
* Waste Heat recovery Boilers (in process)
* CAT Power Generator Installations.
* Sidel Blow Mold Installation
* Capping Machine from Andre Zalkins & Co (France)
* Many small scale Civil work, Erection/Fabrication projects.

**CERTIFICATION/ ADDITIONAL SKILLS:**

SAP Material Management Oracle

MS Excel MS Visio

MS Power Point ERP’s

SOP Development Business Workflows

**PERSONAL INFORMATION:**

**Date of Birth** : 01/06/1984

**Religion**  : Islam

**Nationality** : Pakistani

**REFRENCES:**

Will be furnished on demand