**Gulfjobseeker.com CV No:** **1349034**

**Mobile +**971505905010 / +971504753686

To get contact details of this candidates

Submit request through Feedback Link

<http://www.gulfjobseeker.com/feedback/submit_fb.php>

|  |
| --- |
| OBJECTIVE |

My aim as an experienced teacher in an educational organization would be to render my knowledge, experience, and expertise in all aspects starting from policy making to proper molding of students in terms of teaching them the values and principals of life where training and skills in active teaching methodologies will be fully utilized in order to provide students with a positive learning experience.

|  |
| --- |
| PROFESSIONAL EXPERIENCE |

**MARCH 2012- SEPT 2014 *THE EDUCATORS HIGH SCHOOL***

Worked as an ***ACCOUNTS TEACHER*** in Cambridge Section and my major responsibilities were:

* Established comfortable environment and two way communication that empowered students to enjoy the learning process.
* Evaluate and grade students' class work, assignments, and papers.
* Prepare course materials such as syllabi, homework assignments, and handouts.
* Maintain student attendance records, grades, and other required records.
* Initiate, facilitate, and moderate classroom discussions.
* Work with program coordinators to ensure initiatives are being met.
* Tutor students on an individual basis in extra time.
* Built a reliable & strong relationship with parents to know in detail about students
* Plan, evaluate, and revise curricula, course content, and course materials and methods of instruction.

**MARCH 2011- FEB 2012 *WHITE HOUSE GRAMMAR SCHOOL***

Worked as ***ENGLISH LANGUAGE & ENGISH LITERATURE TEACHER IN SECONDARY SECTION*** and my major responsibilities were:

* Participate in campus events and arranged different stage dramas on Shakespeare’s play such as Hamlet , Romeo and Juliet , The Tempest ,As You Like It and King Lear.
* Identified student’s individualism and developed curriculum to accommodate different learning styles, maximizing student’s comprehension.
* Prepare and deliver lectures to students on topics such as poetry, novel structure, and translation.
* manage student behavior in the classroom by establishing and enforcing rules and procedures
* Participate in workshops to establish communication rapport with parents, students, Principal and teachers.

|  |
| --- |
| COMPUTER SKILLS |

Hand of expertise on Microsoft office 2007.

|  |
| --- |
| OTHER CURRICULAR PROJECTS/COURSES |

Successfully completed stage 1 of ***Association Of Certified Chartered Accountant*** with core subjects of Management accounting, Cost accounting, Financial accounting, Management and auditing.

* Conducted a market research project which was based on the impact of inflation on our economy and visited the major financial institutions and organization which includes:
* **JS BANK**
* **MEEZAN MUTUAL FUNDS**
* **GUL AHMAD FABRICS**

|  |
| --- |
| KEY STRENGTHS: |

* Self-motivated, taking initiatives with a high level of energy.
* Verbal communication skills.
* Decision making, critical thinking, organizing and planning.
* Flexible to different situations.

|  |  |  |  |
| --- | --- | --- | --- |
| ACADEMIC QUALIFICATION | | | |
| INSTITUTION | DEGREE | GRADE / DIVISION / % | YEAR |
| Al Hamd Institute Of Accountancy, Karachi | (Management Accounting) | 64% | 2013 |
| Al Hamd Institute Of Accountancy, Karachi | (Financial Accounting) | 62% | 2013 |
| University of Karachi | Bachelors in Commerce | 2nd Div | 2012 |
| Government College of Commerce & Economics, Karachi | Intermediate | 1st Div | 2010 |
| White House Grammar  School, Karachi | Matriculation | 1st Div | 2008 |

|  |
| --- |
| PERSONAL DETAILS |

Date of Birth : 07 November

* + Marital Status : Married
  + Nationality : Pakistan