**CV No 1354632**

**PROFILE**

I am very passionate about supporting my organization in boosting profitability and quality of services offered to our clients by saving time and money in operations, using my skills in projects management, logistics and supply chain management, cost optimization, lean process management, data and cost benefit analysis.

**CORE SKILLS**

* **Leadership;** Led a five-man operation team as procurement specialist. Team leader during MSc projects.
* **Design and Planning of logistics processes;** Process and structure review for Oil and Gas operations and events.
* **Data Quality Control and Analysis;** Trend analysis of spends to optimize cost of services, analyse inflation by supplier relative to the market. Benchmark cost; identify cost savings opportunities and implementation plans.
* **Effective interpersonal and communications skills**; experienced in supplier relationship management, supplier and stakeholder engagement, successful business agreements with global and regional suppliers with Schlumberger.
* **Projects and Quality Management;** Developed best practice for process improvement on quality check for Schlumberger buying guide. Use of lean six sigma tools in quality improvement project for Panalpina.
* **IT Skills:** Proficiency in Microsoft office tools (word, excel, PowerPoint).

**WORK EXPERIENCE**

**Project Manager October 2014 – Date**

**QSol Consulting Oil & Gas Services Dubai**

* Developing Work execution plan and break down structure, projects costing and complete third party management
* Coordination of all logistics and sourcing of material inline with project completion plan
* Complete budgeting, documentation and financial management of projects from inception to completion.
* Lead supervisor for Remedial Work Plan and post completions review on projects.

**Middle East Area Sourcing Specialist March 2014 – September 2014**

**Schlumberger Middle East – Dubai**

* Orchestrated and negotiated corporate agreement with key air travel suppliers and achieved up to 25% discount with a savings of $1.5M.
* Source identification, pre-qualification, evaluation and engagement of new supplier for Online Travel Assistance and management services project in India, Pakistan and Sudan.
* MEA focal person for Galileo procurement project. Developed buying guide best practices to help buyers identify the preferred supplier for specific commodities.
* Coordinate and launch RFP for Online Booking Tool project and tender evaluation for various projects.
* Developed a regional hotel cost saving plan and database for hotel mapping and leverage project as input to Schlumberger 2015 global hotel RFP with a savings of $1.2M in MEA.
* Identify and evaluate non-compliance usage of hotels, detailed analysis of Middle East Area spend over three years and develop recommendations base on chain approach as a means to influence stakeholder behaviour change.

**Oil and Gas division Intern – Direct Category July – September 2013**

**Panalpina World Transport Middle East Area – Dubai**

* Practical experience and on-the Job training on freight forwarding operations(ocean, air and overland and multi-modal freight processes)
* Implementing UAE specific Oil and Gas Logistics industry processes, identifying issues with compliance legislations and regulations.
* Researched and developed strategies to increase Panalpina’s market share in oil and gas logistics sector.
* Developed detailed report on business work order flow process and service quality delivery improvement plan

**Procurement Specialist September 2009 – August 2012**

**Geoplex Wireline and Drilling Technology Services**

**Duties include:**

* Generate and coordinate RFQs (request for quotation), Tenders and Reverse Auctions.
* Execute supply chain management processes, including vendor management, negotiating, preparing proposals, challenge specifications when necessary appropriate to leverage market conditions, purchasing, transportation, contract administration, analyzing and reporting on procurement market trends, and ensuring pricing data quality.
* Technical support to suppliers regarding the requisitions issued by site engineers & traveling to site on the basis of monthly missions in order to liaise with end users.
* Creating database to expedite the progress of requisitions & purchase orders.
* Liaise with accounting & cost control department in order to control supplier’s payments.
* Market research in order to find active and authentic local & foreign companies.
* Work with contract department to perform service & maintenance contracts.

**PROFESSIONAL CERTIFICATIONS**

* Certified Professional Purchasing Manager (CPPM) from American Purchasing Society – Illinois U.S.A
* Certified International Sourcing Manager (CISM) from IPSCMI – Delaware U.S.A
* Certified Purchasing Professional (CPP) from American Purchasing Society – Illinois U.S.A

**ACADEMIC QUALIFICATION**

* **Master’s Degree in Logistics and Supply Chain Management September 2012 – November 2013**

Heriot-Watt University Edinburgh-Dubai Campus

Modules include;

* Global Purchasing and Supply, Logistics and Supply chain strategy
* Supply Chain Improvement and Control
* Inventory & Operations Management and Freight Transport
* Design and Operations of Logistics Systems
* **Bachelor’s Degree in History and International Relations 2004 – 2009**

Imo State University- Nigeria

**BASIC DETAILS**

Date of Birth: 9th September 1988, Gender: Female, Marital Status: Single

**PROFESSIONAL MEMBERSHIPS AND ACHIEVEMENTS**

**Young Professional Member-**APICS (The Association for Operations Management)

**Affiliate member-** CILT (Chattered Institute of Logistics and Transport)

**M.Sc. Thesis**: Skills and competency requirements for Logistics professionals in contemporary business environment (UAE); An empirical assessment.

**Panalpina Project**: Improving quality of service delivery with effective communication process

**EXTRA-CURRICULAR ACTIVITIES `**

Travelling, Taekwondo (Blue Belt), Learning new languages