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**FATIYA**

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Dubai, U.A.E.

**SECURITY GUARD**

**OBJECTIVE**

To obtain a responsible, a challenging position and to be able to share, improved and make full use of my knowledge and skills for the growth, betterment and progress of an established organization dynamically

**AREAS OF EXPERTISE**

|  |  |  |
| --- | --- | --- |
| •  Metal detector | •  Security alarm handling | •  Patrolling services |
| •  Property security | •  Entrance authorization | •  Threat identification |
| •  Emergency response | •  Incident reporting | •  Security cameras |

**EXPERIENCE**

**POSITION : SECURITY GUARD**

**COMPANY : GEO MARKET BEIRUT-LEBANON**

**DURATION : 2 YEARS**

**POSITION : SECURITY GUARD**

**COMPANY : MARKATO HALL ADDIS ABABA, ETHIOPIA**

**DURATION : 2 YEARS**

**DUTIES:**

* Secures premises and personnel by patrolling property; monitoring surveillance equipment; inspecting buildings, equipment, and access points; permitting entry.
* Obtains help by sounding alarms.
* Prevents losses and damage by reporting irregularities; informing violators of policy and procedures; restraining trespassers.
* Controls traffic by directing drivers.
* Enforcing speed limits.
* Turning lights on and locking doors.
* Patrol industrial and commercial premises to prevent and detect signs of intrusion and ensure security of doors, windows, and gates.
* Answer alarms and investigate disturbances.
* Directing the flow of traffic and parking of cars.
* Patrolling perimeters to detect faulty fences and any trespass violators.
* Maintains environment by monitoring and setting building and equipment controls
* Ensures operation of equipment by completing preventive maintenance requirements; following manufacturer's instructions; troubleshooting malfunctions; calling for repairs; evaluating new equipment and techniques.
* Contributes to team effort by accomplishing related results as needed.
* Checking visitor identifications against access rosters.

**ACADEMIC QUALIFICATION**

* High school education
* Certificate in computer application& internet browsing

**KEY SKILLS AND COMPETENCIE**

* Handled emergency situations in an efficient manner.
* Addressed security concerns promptly.
* Investigated incidents and developed detailed incident reports.
* Patrolled hotel premises to detect any crimes.
* Ensured all employees follow security standards.
* Identified safety hazards and recommended appropriate measures.

**SPECIAL SKILLS**

* Flexibility, adaptability and the willingness to learn new skills.
* Excellent communicator with the unique to work alone or in a team
* Ability to deal with sensitive people management issues effectively.
* Quick learner and excellent team player.

**PERSONAL DETAILS**

Name: FATIYA

Marital Status: single

Sex: Female

Date of Birth: 14/01/1986

Visa status Resident Visa

**DECLARATION**

I hereby declare that the above information is true to the best of my knowledge and belief and nothing has been concealed or distorted