**Gulfjobseeker.com CV No:** **1370136**

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To get contact details of this candidates

Submit request through Feedback Link

<http://www.gulfjobseeker.com/feedback/submit_fb.php>

Career Objective

To be a member of an institution where I may contribute knowledge and experience required, further enhance my skills and ability to gain opportunities for career advancement.

**Personal Information**

Civil Status : **Single**

Nationality : **Filipino**

Language Spoken : **English, Filipino, Cantonese & Basic Mandarin**

**Educational Attainment**

***Tertiary/College Level***

Course : **Bachelors Degree of Science in Tourism**

* **Work Experiences**

**AZADEA GROUP**

**Sales Associate**

April 2013-April 2015

***Worked Performed***

* Greet customers, offer assistance and serve them in order to ensure their needs are answered in a timely manner and in compliance with quality and customer service standards.
* Arrange and replenish on a continuous basis the shop shelves and ensure that the shop floor and shelves are kept clean and tidy at all times.
* Watch for and prevent security risks and thefts escalate occurring incidents to the hierarchy in a timely manner in order to avert loss.
* Perform physical and electronic inventory of the shop products on a regular basis as per company’s guidelines in order to ensure accurate stock keeping

**GRANDVIEW HOTEL MACAU CHINA**

**Casino Server**

October 2010 to February 2013

***Worked Performed***

* Escorts restaurant patrons to tables and greets them after they are seated.
* Presents menus, and informs the customers about daily specials.
* Answer questions about menu items, and make recommendations if a customer asks.
* Take orders and deliver the orders to the kitchen. Typically any requested beverages are served immediately.
* Once the customer orders are ready, we deliver the food to the table. And returns a short time later to ask if anything else is needed, and corrects any problems with the orders.
* Preparing all the orders of the guest in the casino like drinks, bread, and some of the free foods then served it to all the customers in the floor*.*

**SM DEPARTMENT STORE**

**Sales Associate**

April 2010 to September 2010

***Worked Performed***

* Responsible for dealing with customers, answering queries, selling goods and making sure that the goods are attractively displayed.
* Organize merchandise and provide an overall friendly environment for both customers and employees.
* Offering the customers for any promotions that may be running.
* Completing the whole customer transaction.
* Providing the customers with all the information and attention they need.
* Patience and tact to deal with problematic customers.
* Sorting all the items for display according to their sizes and design.

**Additional Skills/Qualifications:**

* *Have a sense of Responsibility*
* *Service Oriented*
* *Hardworking and Personable*
* *Can count on to get the job done accurately and efficiently.*
* *Fluent in English, both in oral and written communication.*
* *Proficient in different computer applications:*

*MS Word, Excel, Powerpoint.*