**Post Applied : Hardware and Networking / Any suitable Position**



ASHARA

[Ashara.231458@2freemail.com](mailto:Ashara.231458@2freemail.com)

**Career Objective:**

I have always been passionate about admin or data entry operator or Hardware and Networking or Accounts[payroll] profession maintained. My qualification and experience can be well utilized in Computerized working System.

**Professional Experience:**

I have done project “**Provident Fund”** invanavil dyes and Chemicals limited,Cuddalore from August 1998 to February 1999.

I worked as **“Data Entry Operator”** in Election Computer Section of Collector Office, Cuddalore for a period of three months from 02.06.1999 to 26.08.1999.

I worked as **“Computer Lab Assistant”** in National Institute of Fashion Technology Chennai, for a period of nine months from 02.09.1999 to 03.06.2000.

I worked as **“Computer Instructor”** and **“System Hardware and Networking**” in Government Girls Higher Secondary School, Cuddalore Port, Cuddalore District from 03.07.2000 to 09.11.2008.

I worked as **“Computer Instructor”** and **“System Hardware and Networking**” in Government Higher Secondary School, Ramapuram West, Cuddalore District from 10.11.2008 to 26.07.2013.

I worked as **“System Hardware and Networking**” in Private organization, Cuddalore District from 01.08.2013 to Till date.

**Educational Qualifications:**

**B.SC[COMPUTER SCIENCE], M.SC[COMPUTER SCIENCE], B.ED[COMPUTER SCIENCE]**

2010-2012: Bachelor of Education in Computer Science, Tamilnadu Open University,

(Class :FIRST Pass Percentage :66% )

2008-2010: Master of Science in Computer Science, Annamalai University, Tamilnadu

.(Class :FIRST Pass Percentage :72% )

1996-1999: Bachelor of Science in Computer Science , Madras University, Tamilnadu

. (Class :FIRST Pass Percentage :72% )

MAR.1996: Higher Secondary Education in computer Science, Board of Higher Secondary

Examination. Tamilnadu (Class :FIRST Pass Percentage :72% )

APR.1994: Secondary School Leaving Certificate, Board of Secondary Education.

Tamilnadu. (Class :FIRST Pass Percentage :72% )

**Additional Qualifications:**

* **Certified CCNA**
* **Certified Computer Accountant -TALLY.ERP9**
* **Authorized Tally academy Certificate**
* **Advanced Diploma in computer Hardware and Networking.**
* **Department of Technical Education in Type Writing English has passed in First Class**
* **MS Office (Word, Excel, PowerPoint, Internet & Email)**
* **Diploma in E-Commerce**
* **visual Basic 4.0, FoxPro**
* **Installation software and hardware.**
* **Installation Operation System and troubleshooting system.**