Maneckandan

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**Academic Qualifications:**

* Master of Business Administration (**MBA**)
* Bachelor of Arts (**BA**)
* **PG Diploma** in Foreign Trade Management

Professional Synopsis

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A Senior Management professional having **28 years of experience** in HR management& Factory Administration, Factory Ethical and Social Compliances, Export & Import, Logistics, Marketing and Commercial management and overall general management of a factory.

**A stable professional,** having worked in UAE for **14 years in one Company(Geebee Group, UAE)** with **overall responsibility** for the smooth operations **of three Garment manufacturing factories,**having a total workforce of 720 expat workers and staff.

Possess strong credentials and a track record of spearheading the organization in:

* **Setting up of Garment factories** in Dhaka & Chittagong., Bangladesh.
* Ensuring development & continuous growth of the Uniform division of the Company in the local market and sales of Mandatory / Non mandatory goods to Carrefour –UAE/KSA & Hyper Panda-KSA.
* Establishing & implementing systems & procedures to comply with International Social and Ethical standards (more than 14 years direct exposure with different audit firms and Lead auditors).
* Recruiting staff and workers from India, Bangladesh & Sri Lanka.
* Obtaining and implementing ISO 9001:2008 quality management systemsin the factory.

Core competencies

* Proficient with updated knowledge on Export/ Import Documentation and L/C negotiation based on UCP 600.
* Good Knowledge and experience in marketing goods to C4, Hyper Panda & in the Uniform Industry.
* Conversant with UAE Labour laws.
* Good knowledge on Purchase and Stores management

**PERSONAL DETAILS**

Date of Birth : 6th January 1967

Marital Status : Married and blessed with two daughters.

Languages Known : English, Malayalam, Tamil, Hindi

**Travelled** throughout **UAE**, and many important places in **India, Sri Lanka,Bangladesh & Jeddah**

CAREER HISTORY

1. **( Aug’2001 to May’2015)** - **14 YEARS** in UAE

Worked in **Geebee Group, Dubai, UAE, as Deputy General Manager**– (Job Profile as detailed in Page 1).

1. **(Aug 2000 to July 2001) - 1 Year**

Name of the Company :Skanda Coffee Export Company, Bangalore, Karnataka, India

Position held : **Senior Executive-Exports**

Responsibilities and Duties:

* In charge of Export Department - Managing Export logistics, Co-ordination with C&F agents, Scrutiny of Export documents, Submission & Negotiation of Bank documents.
* Supporting the Trading desk in liaisoning with Coffee Board, Coffee Estates, and small growers for procurement of Coffee as and when required.
* Supervising the operations of the department comprising of 5 Purchase managers, keeping track of market trends and co-ordinating between the procurement, logistics & trading functions.

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1. **(Oct 1999 to July 2000) - 10 Months**

Name of the Company : CananKinetiserPvt.Ltd, Madras,TamilNaduState,India

Position held : **Sales Manager**

Responsibilities and Duties:

* Responsible for complete day-to-day running of personnel & financial operations of Chennai Office and marketing activities of the entire State of Tamil Nadu and Pondicherry.
* Monitoring and performance measurement of the regional field sales people.

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1. **(April 1989 to Sept 1999)**  **- 10 ½** Years

Name of the Company :**AVT** (A.V.Thomas Group of Companies), Cochin, Kerala State, India.

Position held : **Senior Executive – Commercial** in one of their factory engaged in the Manufacture and export of Latex Examination Gloves.

Responsibilities and Duties:

* **Head of the Commercial Department**managing Six functions – i)Exports ii)Imports iii)Customs iv)Excise v)Purchase & vi)Stores with the help of 3 Assistants.
* **ISO 9002** – Internal Auditor & an active member of **TQM** team of the Company.

1. **(Feb 1987 to April 1989)**  **- 2** Years

Name of the Company : ASI-The Association of Surgeons of India, Chennai, India

Position held : **Admin Executive**

* Project Co-ordinator for the building project of the association.
* Responsible for all secretarial works of the Hony.President of the Association

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Note: Business References are available and will be provided upon request.