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**SALES EXECUTIVE**

* **PERSONAL PROFILE**

 **KEY AREAS AND STRENGTHS**

* **RELATIONSHIP MANAGEMENT**
* **SALES AND BUSINESS ANALYSIS**
* **NEW PRODUCT LAUNCHES**
* **SALES PRESENTATIONS**
* **SALES PROMOTIONS**
* **CUSTOMER FRIENDLY**
* **MARKETING STRATEGIES**
* **CUSTOMER SERVICE**
* **SERVICE PER EXCELLENCE**
* **DEALING WITH MULTICULTURAL**

**CLIENTELE AND FOLLOW-UP LEADS**

* **GOOD INTERACTIVE SKILLS**

Highly-driven and service-oriented professional offering 4years

Outstanding record in Sales and Marketing Service, in a satisfying

and satisfactory manner. Good communication and good interactive

Skills is a plus for me . Meeting with customers with quality smile and

Inviting manner remains my watch word. Responding to customers’

requests and. consistently assumes responsibility, meets objectives

Complete delegated tasks in a timely and efficient manner.

Performs with integrity and professionalism both as individual

and as a team member through-out fast paced work environment

Understanding and dealing with people from different backgrounds.

 Born and Raised in a sincere, honest and discipline family.

* **CAREER EXPERIENCE**

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**Sales Personnel 2011-2014**

KENNI 700 BUSINESS VENTURES, Benin City, Nigeria

**Sales and Marketing personnel 2009-2010**

Procter and Gamble Edo state Branch

**Waiter 2007-2008**

Food Clinic and Restaurant Ekpoma, Benin City, Nigeria (0--6months)

**Steward**

**West hood hotel, Ikoyi Lagos 2004--2006**

* **EDUCATIONAL QUALIFICATION**

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**SENIOR SECONDARY SCHOOL NECO CERTIFICATE 2001**

EWEKA GRAMMAR SCHOOL EDO STATE

* **ADDITIONAL SKILLS**

 **Health and Safety seminar/Workshop**

Organized by JPTS (Joint Professional Training School 2009

* **CORE COMPETENCIES**

**Sales**

* Perform aggressive sales , marketing result oriented, client relations and customer services
* Generate healthy relationship with the potential customers and clients and generate new clientele for products and services
* Highly driven to Understand customers from different part of the world and accordingly offer best services required
* Reply promptly and professionally to in-coming mails from customers and clients; in regards to products and services, specifications, pricing, and payment methods
* Uphold knowledge of all products and services lines, policies and procedures, as well as support and services of the company
* Working with the team in identifying, and strategically design and execute ways of distributions to the right places at the accurate time.

**Waiter**

* Greet customers with attractive smile, show and offer them seat at an appropriate place.
* Take order, serve guests accordingly. And make sure customers enjoy their meals and nothing is amiss.
* Tidy up the table after guests are through,
* Ensure that guests check in as customers and check-out as friends, guests should be appreciated all the time.

**Steward**

* Knowledge of cleaning and de-scaling toilets and showers, internal glass, stall ways and landings, offices, computer suites, halls and gyms
* Able to comply with all relevant Health and Safety Legislation
* Health and safety awareness
* Safely removing litter, liquids, broken glass, and waste to disposal points
* Knowledge of how to remove stains, correctly logging all activities in the daily log.
* Identifying any defective electrical sockets, lighting, and Vandalism e.t.c

SKILLS AND ABILITIES

* Good communication Skills
* Attentive to details and Brainstorming skill
* Able to transfer weighty object through a crowded room
* **TRACK RECORDS**

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* Able to meet up, by-pass set targets and complete set objectives
* Able to Build Business relationship with foreign clients by getting direct supplies on Credit basis.
* Able to receive multiple customer patronage in my series of sales Promotions on a continual basis.

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