**CURRICULUM VITAE**

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**NATIONALITY**: Filipino

**INTRODUCTION**

 A licensed nurse in the Philippines and Kingdom of Saudi Arabia, with 8 yrs of experience as a nurse and total of 7 years experience in different fields such as dance instructor, assistant to the manager, stock controller and operations head. Capable of computer based work and can communicate English effectively, both written and oral. Conducted trainings and lectures on health related issues and extensive orientation on nursing policies & procedure and competency assessment.

**OBJECTIVE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Dedicated and compassionate nursing candidate with hospital and clinical training. Highly organized with well-regarded administrative and supervisory strengths. Utterly dependable; constantly seeking opportunity for improvement. Fully committed to following directions and regulations. Passionate for learning within a dynamic healthcare environment.

**PROFESSIONAL EXPERIENCE**

* **June 13, 2010 to present, Ministry of Health Kingdom Of Saudi Arabia**

 **Al-Quwayiyah General Hospital**

* + **Nurse Educator**
	+ Provide nursing professional development and education services
	+ Design an appropriate education and training program for nursing staff to enhance provision of quality nursing care.
	+ Provide ongoing evaluation of the quality and effectiveness of educational activities to ensure that they maintain and enhance professional development.
	+ Conduct general orientation program for new staff and follow up with the head nurses for the unit specific orientation.
	+ Conduct an evaluation of new nursing staff prior to actual exposure to area of assignment.
	+ Facilitates Yearly Evaluation of the staff.
	+ **Male Surgical Ward as a Staff Nurse**
	+ Provide care to patient from admission to discharge involving assessment to implementation of nursing care. Provide safety environment for the patient.
	+ Document all care done to the patient, Maintains good rapport and professional relationship to medical team and colleagues & patients
* **November 15, 2008 – December 21, 2009, Bongcas Holy Child Hospital**

**South Poblacion, Maramag, Bukidnon, Philippines**

* Assigned in Medical-Surgical ward, Delivery room & ER
	+ Provide care to patient from admission to discharge involving assessment and implementation of nursing care. Provide safety environment for the patient.
* Document all care done to the patient, Maintains good rapport and professional relationship to medical team and colleagues
* **May 1, 2006 – November 1, 2008, Northern Mindanao Medical Center Capitol Compound, Cagayan de Oro City, Philippines**
* Nurse volunteer / reliever
	+ Provide care to patient from admission to discharge involving assessment and implementation of nursing care. Provide safety environment for the patient.
* Document all care done to the patient, Maintains good rapport and professional relationship to medical team and colleagues
* **May 20, 2000 – September 20, 2001, JoAnna Dance Studio and**

 **Bailar Danz Studio Summit HotelMyanmar**

* Operations Head / Dance Instructor
* Developed a dance syllabus introduced to the clients
* Teach proper dance technique
* Choreograph performances of which im the prime performer
* Manage the daily operation of the studio which includes staff

 Administration, maintain accounts, and costumer relation.

* Representing and promoting the studio which involved personal

 Appearances at several functions and in major business entities

 in Yangon.

* **October 1, 2001 – April 1, 2002, Mamagaya Wet Adventure Park**

 **Kauswagan Highway, Cagayan de Oro City, Philippines**

* Stock Controller
* Received and Dispose supplies according to the needs of each department.
* Monitors the supplies availability.
* Performs Check and Balance on supplies
* Responsible for the Loss of any supplies on her/his hand.
* Coordinates with the Purchasing Officer and Supervisors with regards to the supply and demand of goods in each department.
* **June 1995 – December 30, 1999 Gonzalo Go Group of Companies**

**Gonzi Disco and Ballroom, Cagayan de Oro City, Philippines**

* Assistant to the Operations Manager/Dance Instructor
* Teach proper dance technique
* Choreograph performances
* Manage the daily operation which includes staff

 administration, maintain accounts, and costumer relation.

* Handles costumer complaints
* Represent and promote the club in several functions and

 major business entities and offices in the city.

**EDUCATIONAL ATTAINMENT**

* **Bachelor Of Science in Nursing**
	+ Liceo de Cagayan University
	+ RN blvd, Kauswagan Cagayan de Oro City, 9000 Philippines
	+ 2003- 2006 / GRADUATED
* **Hotel and Restaurant Management**
	+ Liceo de Cagayan University
	+ 2001- 2003 / GRADUATED

**TRAININGS & SEMINARS**

* **January 3 & 4, 2014**
	+ - **Triage Emergency Nursing Course**
		- Main Emergency Department
		- King Fahad Medical City Main Hospital Riyadh City, KSA
* **December 20, 2013**
	+ - Basic Airway Management Workshop
		- Al-Quwayiyah General Hospital, Riyadh Region, KSA
* **October 27 – 29, 2013**
	+ - 4th Nursing Conference
		- Abu Dhabi Medical Congress Exhibition
		- Abu Dhabi National Exhibition Center United Arab Emirates (UAE)
* **September 25-26, 2013**
	+ - Towards a Qualified Nurse in Newborn Unit
		- Al-Yamama Hospital, Riyadh KSA
* **July 1, 2013 – October 1, 2013** –
	+ Hemodialysis Unit Cross Training
	+ Ministry of Health, Al-Quwayiyah Hospital Riyadh Region, KSA
* **May 19 – 20, 2013**
	+ Fundamental Care of Premature Infant (FCP) & Neonatal Resuscitation Care MOH KSA, Training Center
* **April 28, 2013**
* Basic Concept of Quality, Patient Care & Risk Management Al-Quwayiyah Conference Room, Riyadh Region
* **October 9, 2008**
	+ Refresher Course in IV Therapy/ IV UPDATE
	+ “Innovation in Intermittent Intravenous Administration”

 Conducted by: Association of Nursing Service Administrator

 of the Philippines Inc (ANSAP) at Maria Reyna Hospital,

 Cagayan de Oro City

* **August 19 - 21, 2008**
	+ IV Therapy Training Conducted by: Association of

 Nursing Service Administrator of the Philippines In (ANSAP) at Northern Mindanao Medical Center



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