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| **R E S U M E** |
|  **Personal Data:** **Age : 24****Date of Birth : 16-10-1991****Sex : Male** **Marital Status : Single** **Nationality : Indian** **Religion : Islam** **Languages Known :** **English****Malayalam****Hindi** **Tamil (Speak and Understand)** |

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| ***Profile*** |

Dynamic, highly motivated, proactive, result oriented with a highly professional approach, to work and have ability to work in multinational environment, where my knowledge and skill can be shared and enriched with the organization’s best use, and which would make me versatile in my career and able to absorb new information and techniques accurately and quickly, present facts and concepts in a clear and concise manner.

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| ***Personal Traits*** |

* Good communication and interpersonal skills
* Optimistic and enthusiastic attitude
* Team player
* Open to new ideas
* Ability to take quick decisions
* Quick learner
* Self Motivated

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|  ***Academic Records***  |

* Commerce Graduate from Calicut University
* Diploma holder in Shipping and Logistics (BSS Certification)
* Higher Secondary education from Sree Vivekanantha Higher Secondary School ( Kerala, India )
* Secondary Education from Fatimagiri English Medium Shcool, Nilambur ( Kerala, India )

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|  ***Computer Knowledge*** |

* 12 Months work experience in SAP Inventory Application.
* 12 Months work experience in Outlook.
* Good knowledge in Microsoft Office (Word, Excel, Power Point)

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|  ***Hobbies and Activities*** |

* Playing football
* Listening to Music
* Watching Movies

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| ***Career History*** |

* One year work experience as Logistics supervisor in Kerala Roadways PVT LTD (02-08-2014 to 30-09-2015)

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| ***Responsibilities*** |

* Arranging carriage to deliver the goods to the customers.
* Tracking the inventory and ensure accurate and timely delivery of goods.
* Ensure smooth running of daily logistics operations
* Materials handling, order tracking, operations, and customer service
* Collecting the orders from sales officers or Customers and Picking of goods that have been ordered, prepare the invoice and transportation documents.
* Liaise closely with Manufactures, Distributes.

C:\Users\Khushali\Documents\OMessenger\Received files\CV_Preview_Logo.jpg**Gulfjobseeker.com CV No:** **1491636** |
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