##### **SYAM**

##### [**SYAM.249197@2freemail.com**](mailto:SYAM##.249197@2freemail.com)1





**CAREER OBJECTIVE**

**Seeking a challenging position with an organisation that has vision and potential for development,growth and expansion and at the same time maintain a high statndrad of performance and business ethics.**



**WORK EXPERIANCE**

* **Operation Assistant in “Dnata PWC Airport Logistics “DUBAI- UAE from April-2014 to February-2016**.
* Warehouse Assistant inDnata PWC Airport Logistics.
* Relationship Manager at INTEGRATED ENTERPRISES (INDIA) Ltd (January 2013 –February 2014).

**SKILLS**



* **Personal**
* Team Management & Supervision Abilities.
* Proactive and Self-Starter.
* Communication & Coordination.
* Excellent Client RelationsCustomer Service.
* Collaborative& Cooperative Work Approach.
* Versed with UAE Custom’s Procedure.
* **Technical**

**LINGUISTIC ABILITY**

|  |  |  |  |
| --- | --- | --- | --- |
| **LANGUAGE** | **R** | **W** | **S** |
| **ENGLISH** |  |  |  |
| **HINDI** |  |  |  |
| **MALAYALAM** |  |  |  |
| **TAMIL** |  |  |  |
| **URDU** |  |  |  |

* Knowledge of ULD types for air cargo carriage/ Cargo Build-up / Break-Down/ Acceptance / Delivery / Documentations and Manifesting.
* Knowledge of Cargo handling system like Calogi,DACS+, Micro transport tracking systems.
* Ability to meet deadlines/time bound connection flight planning requirements.
* MS Office & Open Office.

**JOB PROFILE**



* **Operations Assistant in “Dnata PWC Airport Logistics“DUBAI- UAE from April-2014 to February-2016**.

Responsibilities

* Analyse cargo bookings of each flight/sector to identify any anomalies in booking information or non-conformance to agreed procedures and policies.
* Planning the trucks as per load plan from Airlines & co-ordinate between GHA’s (warehouses) and Airlines for arranging the cargo movement between various UAE Airports and GCC Countries on time basis.
* Monitoring Cargo ULD Build-up / Break-Down / Acceptance / Delivery / Documentations / Manifesting at UAE Airport GHA Warehouse.
* Inspect, count and validate the goods at every point ensuring goods are correctly received or dispatched as per service standards.
* Handle logistics operations to provide timely delivery of consignmentsinvolving liaisingwith regulatory authorities and major airlines.
* Adhering to schedules, planning the positioning of trucks and maximization of truck utilization in schedule / non-schedule operations.
* Manage logistics, express services, warehouse administration,customer support, paperwork for permits and other related work for material movement within (Jebel Ali/Dubai cargo village/Dafza/Sharjah airport)and outside UAE.
* **Achievements**
* ***Logistics Coordinator for the Larget Construction exhibition in the Middle East,The Big5.***
* ***Handling about 75 airlines including major International Airlines like Emirates / Etihad / KLM / Air France / Lufthansa / British Airways / Delta Airlines / Cathay Pacific, Etc..***
* ***Received appreciations from major airlines for time bound performance and meeting their requirements in perfection.***

**ACADEMIC QUALIFICATIONS**



* **2013- Master Degree in Business Administration(MBA)**under Mahatma Gandhi University, India.
* **2011-Bachler Degree in Mathematics (BSc)** under University of Calicut, India.

**TRAINING& CERTIFICATIONS**



* Six Sigma Green Belt Certification.

I hereby declare that all the information furnished above is true to the best of my knowledge and belief.

Yours scincerly,

**Syam Prasad.**

* Airline security services –UK Aviation security (UKAS).



**DECLARATION**