**Career Objective**

To be a part of and grow in a challenging work environment that will support my desire to enhance and perfect my skill set.

**Work Experience**

July 2013 – june 2015 Auto Freight & Shipping Services L.L.C

Customer Service & Operations

* Mirsal II and Customs Documentation,Export/ Import / Import for Re Export / Transit In-Out / Transit in From GCC Countries. (FCL, LCL, RO/RO)
* Claim deposit / Refund submission (online) for the Import documents, applying for Refunds from Customs, Missing document submission.
* Non remittance claim submission
* Arranging Document submission to custom
* Booking and Coordination of container transport
* Handling exit papers and exit typing
* Arrange to Collect the D/O and coordinate full import shipment.
* Applying CNCA Certificate to Luanda
* DP world payment in Mirsal II.
* Making online gate pass for vehicle, drivers to enter the free zone.
* Making online gate pass for taking cargo out from port.
* Financial Accounting, Payment Receipts / Vouchers / Marinating Books.

**Education**

2010 – 2012: Master - M.S.C Applied Electronics Mohamed Sathak,

College of Arts & Science, Chennai-119.

2007-2010: Degree - B.SC. Electronics

Syed Hameetha Arts, Communication & Science College, Ramanathapuram.

2005-2007: HSC

Syed Ammal Higher Secondary School, Ramanathapuram.

2004-2005: SSLC

Arabi Oliyullah High School, Puduvalasai.

**Technical & Computer Skills**

* Microsoft Office.
* Mirsal II Online Portal.

**Personal Information**

Date of Birth: 26th July 1990 Marital Status: Single

Place of Birth: India Languages Known: English, Tamil, malayalam

Nationality: Indian Religion: Muslim



**Gulfjobseeker.com CV No:** **1512240**