|  |
| --- |
| **OBJECTIVE** |

Self-motivated and determined Pharmacist with hospital &community pharmacy experience and a passion for customer service seeks a full-time position where I can apply my medication dispensing and medical counseling skills to provide exceptional health services to customers.

|  |
| --- |
| **HIGHLIGHTS OF QUALIFICATIONS** |

* DHA License
* Currently working in a cosmetics industry as Pharmacist/ Warehouse Head at Fleur de Franz, Inc.
* 2 years and 4 months as a staff Pharmacist in a tertiary hospital (**UNIVERSITY OF THE EAST RAMON MAGSAYSAY MEMORIAL MEDICAL CENTER**
* 1 year and 1 month as a Pharmacist in a community drugstore (**RKIM DRUGSTORE & GEN. MERCHANDISE )**
* Philippine registered Pharmacist with license number 059976 ( with board rating of 80.15 %

|  |
| --- |
| **EDUCATIONAL BACKGROUND** |

**Tertiary** : AdamsonUniversity

Bachelor of Science in Pharmacy

2006 – 2011

: University of the Visayas

Bachelor of Science in Pharmacy

2003 – 2006

**Secondary** : Tabogon Roosevelt High School

1999 – 2003

|  |
| --- |
| **WORK EXPERIENCE**: |

**Inc**

Suite 401 Richville Corp. Centre, Madrigal Extension

DUTIES & RESPONSIBILITIES

* To represent the company in all FDA related matters. Ensure that all documentation, reports and its compliance are being followed including registration, application and renewal to LTO when needed.
* Manage overall warehouse operation, warehouse inventory control & distribution or dispatch
* Daily updating of inventory, posting of incoming & outgoing raw materials
* Review and implement an inventory system- classification, inventory planning monitoring and control system to ensure constant and timely availability of stocks.
* Coordinate to all sales engineer & sales coordinator inventory level of purchase planning & ensuring optimum stock level are meet on client purchase orders
* Ensure that all incoming raw materials conforms with the standard specifications/ purchase order set by the company. That items received are in good condition, any abnormalities should be reported to VP finance
* Ensure efficient & cost effective delivery to client, such as double checking of items prepared by warehouse clerk prior dispatch.
* To supervise warehouse clerk for stock transfer
* To inspect return stock from client/ sales and recommend actions to be taken
* Review technical data and classify accordingly.
* To visit clients together when needed.
* **UNIVERSITY OF THE EAST RAMON MAGSAYSAY MEMORIAL MEDICAL CENTER**

**STAFF PHARMACIST**

**Feb. 18 2013 to June 2015**

**Contact no.**

**Duties and Responsibilities:**

* checking prescriptions to ensure that there are no errors and that they are appropriate and safe for the individual patient;
* providing advice on the dosage of medicines and the most appropriate form of medication, for example, tablet, injection, ointment or inhaler;
* discussing treatments with patients' relatives, community pharmacists and GPs;
* ensuring medicines are stored appropriately and securely;
* answering questions about medicines from within the hospital, other hospitals and the general public;
* providing information on expenditure on drugs;
* preparing and quality-checking sterile medications, for example, intravenous medications;
* assisting the chief pharmacist and other staff pharmacist on preparing the medication needed for clinical trials
* **RKIM Drugstore**

DUTIES & RESPONSIBILITIES

* Responsible for controlling, dispensing and distributing medicine.
* Sell over-the-counter medical products and instruct patients on the use of medicines
* Managing, supervising and training pharmacy support staff
* Make and supervise the filling and refilling of prescription
* Dispenses contraceptives and devices
* Responds to laws and policies implemented by DOH-FDA

**PERSONAL INFORMATION**

Age : 30

Sex : Female

Birth Date : Nov. 07, 1984

Civil Status : Single

Citizenship : Filipino

**PROFESSIONAL ORGANIZATION**

* + Philippine Pharmacist Association (PPhA)

****

**Gulfjobseeker.com CV No:** **1518684**