**OBJECTIVE:**

To obtain a position that will suit my capability, educational background and ability to work well with people.

**SKILLS:**

* Excellent communication, multi-tasking and leadership skills
* Team player
* Motivated self-starter with a strong desire to learn
* Hardworking, reliable and dependable worker
* Computer Skills: Microsoft Word, Internet Research

**WORK EXPERIENCE**

**CARLAINTON HOTEL & APPARTMENT, Philippines (2011-2014)**

**KITCHEN HELPER, Cum WAITER**

**Job Description:**

* Prepare a variety of food items for cooking.
* Retrieve food items from the fridge or freezer.
* Wash, peel, and/or cut food items, including fruits, vegetables, or certain types of meats.
* Mix ingredients for salads.
* Portion or wrap food items or dishes.
* Store food in containers and in the fridge or freezer.
* Weigh or measure ingredients (e.g., flour, salt, sugar, oil).
* Re-fill kitchen condiment bottles and shakers.
* Stack and store food supplies, equipment, or other utensils in the kitchen.
* Wipe down kitchen surfaces using proper sanitizers.
* Clean any used kitchenware (e.g., knives) or dishes.
* Mop or sweep the kitchen floor, and collecting dirt and debris in a dustpan.
* Empty out the dustpan in the garbage or squeeze out the mop into a bucket.
* Take out trash bags from kitchen
* Greeted new customers and escorted them to their tables.
* Presented menus and answered questions about the cuisine, making recommendations upon request.
* Recommended wines and other drinks to customers.
* Wrote customers’ orders and conveyed to kitchen staff.
* Took orders from customers and served food, drinks and deserts.
* Served specialty dishes to customers at tables as required.
* Checked to ensure that customers are enjoying their meals – took action to correct any issues, as needed.
* Prepared bill/receipts and collected payment from customers.
* Cleaned tables and other areas as needed, after clients departed.

**EDUCATIONAL BACKGROUND**

College: Bachelor of Science in Biology

School Year 2005 - 2009

Philippines

**SPECIAL SKILLS:**

Cookery

Butcher

Technical Drafting NC II (AutoCAD 2d 3d)

**PERSONAL INFORMATION**

Birth date: March 21, 1989

Sex: Male

Civil Status: Single

Nationality: Filipino

Religion: Roman Catholic

****

**Gulfjobseeker.com CV No:** **1520670**